

The Village of Capron

MINUTES

FEBRUARY 11, 2020

7:00 P.M.

VILLAGE HALL

Pledge of Allegiance: Please stand and remove your caps

MEETING CALLED BY	Mayor and Board of Trustees
TYPE OF MEETING	Monthly Board Meeting
APPROVAL	<p>Motion for approval of The Agenda made by Trustee Hawes and seconded by Trustee Ryan. All in favor, motion carried.</p> <p>No minutes for approval</p> <p>Motion for approval of Bills to be paid made by Trustee Hawes, but Trustee Hawes did have a question. The motion was seconded by Trustee Berghorn. Roll call vote followed with all in favor except Trustee Wohlfarth Trustee Hawes was looking for clarification of why Sam's Club charges were so high. Mayor Lobinsky went through the bill and explained what department the different charges were for.</p> <p>Trustee Wohlfarth asked how long the warning siren was off because she had seen a bill for repairs. Jason gave an explanation on the siren situation.</p> <p>Trustee Hawes also about a charge from the Attorney for a development. Mayor Lobinsky stated the Village had been approached by a developer about a property in the Village. Mayor Lobinsky stated that it was the developers' wish at this time to not make a formal announcement until further details are worked out. Most fees pertaining to this project will be reimbursed to the Village.</p>
FACILITATOR	Mayor Conrad Lobinsky
NOTE TAKER	Jason Hagberg
TIMEKEEPER	Mayor Lobinsky for audience comments
ATTENDEES	Ken Hawes, Ryan Wakeley, Shirley Berghorn, Conrad Lobinsky, Conor Ryan, Camille Wilcox, Linda Wohlfarth, Jason Hagberg, Tom Green (Attorney),

Agenda topics

20 MINUTES

MAYOR LOBINSKY

	<p>Mayor Lobinsky spoke on the Employee handbook and stated the last time this was updated was 2014 and needed to be updated. Mayor Lobinsky stated he has subscribed to a service to help the Village in the updating process. Once this is updated, it will be brought to the Board for approval. No questions were had by the Board.</p> <p>Mayor Lobinsky next discussed with the Board that he would like to start working and preparing the budget for the upcoming year. Mayor Lobinsky asked the Board members to look at this and give him any input they may have. Mayor Lobinsky said more funds would be needed in the employee category as the Village intends to hire a third person soon. Mayor Lobinsky explained the reasoning that a 3 employee is needed. Trustee Wohlfarth asked if this would be advertised to which Mayor Lobinsky stated he was working on this, possibly through Facebook and other online sources. Trustee Wohlfarth</p>
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	<p>asked if Mayor Lobinsky had seen areas that could use attention in the new budget. Mayor Lobinsky went on to explain a few areas he sees that need to be addressed. Mayor Lobinsky brought before the Board the topic of upgrading some of the Villages security systems. The Mayor explained areas of concernment and the items he is looking at purchasing. Some discussion was had on this topic between the Board and audience members. Mayor Lobinsky stated he was looking for approval to purchase upgraded equipment not to exceed \$3000.00. Trustee Wilcox asked if we could look at upgrading more facilities. Mayor Lobinsky stated that if the Board wanted to approve \$3500.00, he would be able to get most all areas secured. Motion to approve upgraded security equipment was made by Trustee Wilcox and seconded by Trustee Ryan. Roll call vote to follow with all in approval.</p> <p>Mayor Lobinsky spoke on the Villages contract with TEST INC. The contract needs to be renewed with TEST at the beginning of the new fiscal year. A discussion was had on this subject between the Board and the audience as well as TEST INC. representative Ion Steer. Greater details of this discussion with Mr. Steer can be seen at this link https://www.youtube.com/watch?v=0zt9DmE4sm4 Copies of this new contract with TEST INC. will be given to the Board.</p>
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Agenda topics

20 MINUTES

TRUSTEE WOHLFARTH

	<p>Trustee Wohlfarth gave a report on the Villages emergency phone. Trustee Wohlfarth stated she had the phone for 2 weeks and had 7 calls for alarms at the water department and 9 for sewer. There were no outside calls from residents during this period. TEST INC. representative Ion Steer gave his suggestion on the possibility of an upgraded calling system that could be looked at in the future for the Village.</p>
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Agenda topics

20 MINUTES

TRUSTEE BERGHORN

	<p>Trustee Berghorn gave the Board quotes for actuators that need to be replaced at the WWTP. Trustee Berghorn and Ion Steer gave details on how these systems and actuators work. One quote was received from Sabel Mechanical for \$9660.50, and the other was from Dorner in the amount of \$6770.00. Trustee Ryan asked if there was a difference in quality between the 2 quotes. Ion Steer stated there was no difference in quality. Motion for approval of the purchase of actuator valves was made by Trustee Wohlfarth and seconded by Trustee Hawes. Roll call vote to follow with all in approval.</p> <p>Trustee Berghorn gave a detailed report on the water department. Greater details on this report can be heard @ https://www.youtube.com/watch?v=0zt9DmE4sm4</p> <p>Trustee Berghorn stated that Aqua Aerobics had been on-site at the WWTP to evaluate the SCADA system. Many issues were found. TEST INC, representative Ion Steer gave greater detail on the system and what each component does. A report from Aqua Aerobics assessment will be available soon.</p>
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Agenda topics

20 MINUTES

TRUSTEE RYAN

	<p>Trustee Ryan asked about the status of the old Marathon gas station in town. Mayor Lobinsky stated that this is currently owned by a company in Pennsylvania, and they have been paying for water and sewer. The tanks have been decommissioned, and if they pay the bills and maintain the property, there is not a lot we can do at this time.</p>
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Agenda topics

20 MINUTES

UNFINISHED BUSINESS

	Mayor Lobinsky stated to the Board that the Village will be moving back to paying Trustees once a month for tax purposes.
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15 MINUTES

AUDIENCE COMMENTS

AUDIENCE COMMENTS	Carolynn Taft approached the Board and asked for an opt-out waiver for 2 of her properties in town. It was discussed with the Board, and they voted to allow her an exemption. It was decided that future issues like this will be decided on a case by case basis. The Village after-hours phone was passed down the line to Trustee Wilcox.
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ADJOURNMENT	Trustee Hawes made a motion to adjourn seconded by Trustee Wohlfarth. All in favor, the meeting adjourned at 8:16 p.m.
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Jason Hagberg

Date Approved

A link to this meeting can be found @<https://www.youtube.com/watch?v=0zt9DmE4sm4>