

The Village of Capron

MINUTES

FEBRUARY 12, 2019

7:00 P.M.

VILLAGE HALL

Pledge of Allegiance: Please stand and remove your caps

MEETING CALLED BY	Mayor and Board of Trustees
TYPE OF MEETING	Monthly Board Meeting
APPROVAL	<p>Motion for approval of The Agenda made by Trustee Hawes and seconded by Trustee Bank. All in favor, motion carried.</p> <p>Motion for approval of Meeting Minutes from the January 22nd meeting made by Trustee Bank and seconded by Trustee Wohlfarth. All in favor, motion carried.</p> <p>Motion for approval of Bills to be paid made by Trustee Hawes and seconded by Trustee Bank. All in favor, motion carried.</p>
FACILITATOR	Mayor Conrad Lobinsky
NOTE TAKER	Jason Hagberg
TIMEKEEPER	Steve Bank for audience comments
ATTENDEES	Ken Hawes, Steve Bank, Linda Wohlfarth, Conrad Lobinsky, Shirley Berghorn, Alex Lobinsky, Jason Hagberg, Elizabeth Kopacz (Treasurer), Thomas Green (Attorney),

Agenda topics

20 MINUTES

TREASURER REPORT

	Nothing currently
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Agenda topics

20 MINUTES

OPEN ISSUES

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Agenda topics

20 MINUTES

MAYOR LOBINSKY

	<p>Mayor Lobinsky discussed street names and addresses with the board for public safety. It had recently come to his attention that not all residents and streets are properly addressed consistently. He would like to see some of these reevaluated and corrected. Trustee Wohlfarth asked if this was something the Post Office could help with. Mayor Lobinsky felt like this was something that could be amended and changed by the Village and would assist with public safety throughout the Village. Attorney Green stated the Village of Capron does have the right to address and name any street within the Village. Several examples of this instance were given.</p> <p>Mayor Lobinsky then spoke on the topic of transferring funds from the revenue collected from the increase in the water bills. This money needs to be transferred to a</p>
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	<p>separate account dedicated to the maintenance of the Well #3 project. This money is required to be collected and set aside by the USDA. The motion was made to transfer funds by Trustee Bank and seconded by Trustee Wohlfarth. Roll call vote followed with all in favor, Motion carried.</p> <p>Mayor Lobinsky discussed with the Board the payoff of the mortgage on Village Hall. This was previously approved and put on hold until repairs could be made to the roof. Mayor Lobinsky asked for a motion for consensus to continue the payoff of Village Hall. Motion made by Trustee Hawes and seconded by Trustee Wohlfarth. Roll call vote followed with all in favor, motion carried.</p> <p>Mayor Lobinsky stated to the Board that he was looking to hire a part-time administrative assistant to help around the office and learn the inner workings. This position would help with day to day operations. This position would possibly fill in and evolve into keeping the Village Hall open more hours during the week. Trustee Bank asked about pay structure to which Mayor Lobinsky stated he was looking around the \$12 an hour mark. Trustee Wohlfarth asked if the Board would have the approval of this hire. Mayor Lobinsky replied that as a part-time position such as this that he would most likely make the decision himself.</p> <p>Mayor Lobinsky spoke of the new fiscal year coming up, and that he would like each Board member to think about some goals and visions they may have for the next year. Mayor Lobinsky would like to have some topics brought to the next meeting. Trustee Bank stated his vision for next year would be to see some of the downtown area buildings and houses along the Village's main strip updated, cleaned up and improved. Trustee Wohlfarth asked about the old gas station in town. Mayor Lobinsky stated that he would like to investigate moving forward with working with the current owners for improvement of the property. Mayor Lobinsky would like to discuss with Attorney Green some options for this property.</p>
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20 MINUTES

EXECUTIVE SESSION

	<p>ILCS 120/2 (C)(I) To Discuss Employee Compensation, Review, & Related Matters.</p> <p>Motion to move to Executive Session made by Trustee Bank and seconded by Trustee Hawes. Roll call vote followed, all in favor, motion carried. 7:18 p.m.</p> <p>Motion to Move out of Executive and back to regular meeting made by Trustee Bank seconded by Trustee Hawes. All in favor, motion carried. 7:32 p.m.</p> <p>Attorney Green stated for the record no actions or votes were taken during this Executive Session.</p>
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20 MINUTES

TRUSTEE BANK

	<p>Trustee Bank spoke to the Board about a water line break that had occurred at 300 N 5th St. Trustee Bank stated that the water was turned off and had come to find out that the building had no heat with someone living there. Consequently, the Health Department became involved and have condemned the building until living condition inspections can be assessed. Attorney Green gave some suggestions on the situation.</p>
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	Trustee Bank Stated that there was a seminar for the Water System Operator to attend and he would like the Board to approve the \$60 fee. Trustee Hawes made the motion for approval of payment and was seconded by Trustee Wohlfarth. All in favor, motion carried.
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Agenda topics

20 MINUTES

TRUSTEE HAWES

	Mayor Lobinsky stated that he would like to put a hold on generator maintenance as he has a second company coming out on the 25 th for inspection. They will also give a quote. Trustee Hawes presented the board with what it cost to have Collins come out to remove grease from the lift stations. Trustee Hawes stated that the operator did not feel it was cost efficient or safe to do themselves. Mayor Lobinsky asked if bacteria had been received to help maintain grease from building up in the future, to which Trustee Hawes replied yes. Mayor Lobinsky stated that he would look for a motion to approve Collins coming this time, but if the bacteria did not help, he would like to see processes for improvement put in place to handle this ourselves in the future. Motion made to have Collins come out was made by Trustee Hawes and seconded by Trustee Bank. All in favor. Motion carried.
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Agenda topics

20 MINUTES

TRUSTEE WOHLFARTH

	Trustee Wohlfarth stated the flag poles had been frozen and it has impacted her being able to lower the flags when needed. Mayor Lobinsky asked her to reach out to the Village Workers for assistance in the future.
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Agenda topics

20 MINUTES

UNFINISHED BUSINESS

	It was discussed in the past that there were some communication issues between employees. Mayor Lobinsky would like to purchase radios for the employees to utilize for better communication. The motion was made for purchase by Trustee Wohlfarth and seconded by Trustee Hawes. All in favor. Motion carried.
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15 MINUTES

AUDIENCE COMMENTS

AUDIENCE COMMENTS	
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ADJOURNMENT	Trustee Hawes made a motion to adjourn seconded by Trustee Wohlfarth. All in favor, the meeting adjourned at 7:40 p.m.
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Jason Hagberg

Date Approved