

Village of Capron **Business Meeting Minutes**

December 14, 2015 – 7 PM @ Capron Village Hall
250 W. Main Street, Capron, IL 61012

Pledge 7:00 P.M.

Call to Order by President JoAnn Cavaliere

Roll Call – Nancy Jones, Ken Hawes, Kim Gazda, Elizabeth Kopacz, Steve Cavaliere, Linda Nelson, JoAnn Cavaliere, Laura Pisarcik, Aaron Szeto present. Anna Kuzmiak absent.

Approval of Agenda- Motion by Ken Hawes, 2nd by Steve Cavaliere. Voice vote: all ayes.

Approval of Minutes – Approval of Business Meeting Minutes for November 9, 2015
Approval of Committee Meeting Minutes for November 23, 2015
Motion by Ken Hawes, 2nd by Nancy Jones. Voice vote: all ayes.

Approval of Bills- Motion by Ken Hawes, 2nd by Kim Gazda. Nancy Jones, Kim Gazda, Elizabeth Kopacz, Ken Hawes, Steve Cavaliere voted aye. Anna Kuzmiak absent. Motion passed.

Audience Comments – Those who wish to address the board must sign in at the beginning of the meeting and will have 5 minutes to speak.

Norm Stimes – on behalf of the Boone Township, Norm was before the board to inquire about getting a variance or special permit to construct a “pole building” on their property on N. Wooster. This issue has come before the board in the past as well as the ZBA Board. The board stated that the building MUST be on a foundation.

Connie Koltz – Concerns regarding parking along streets. They have 3 cars and have always parked in parkway in front of their house. Asked how this will be enforced and ask if we understand how many people park out in front of their homes. Some don't have driveways and only place to park is on the parkway. The board explained that this Ordinance has always been on the books but for some reason was omitted when the board created the new Code book. So this was a matter of “housekeeping” to get it back where it should be. The Village follows Illinois State Statue. Parking becomes a problem when people park on both sides of the street and emergency vehicles cannot get down the street. It's also a problem during snow plowing and that Ordinance is also being looked at. Connie agreed she could see those issues being a problem but asked how this was going to be enforced. There will be situations where it is necessary to park along street, such as having company over, but that is temporary. For situations where cars are parked there daily, the Boone County Sheriff will ticket violators.

Maynard Koltz – thanked the Village for getting the rag weed down, he is allergic to rag weed. Maynard asked where East Street stops. Ends at KKO? When did the end of Grove Street stop being a street? He would like the board to find out. It was suggested that when the train tracks became a bike path, that's when the end of Grove Street stopped being a street. Maynard then expressed his concerns as to parking in street. Some have no place to park. He asked the board to solve parking issues with common sense before creating laws and taking legal action. He then informed the board he has seen the maintenance truck parked and running for long periods of time. Said he was told it couldn't be shut off but it gets shut off at night so didn't understand that.

Steve Bennett – Steve approached the board concerning gravel that the Church put in along the street that he believes is blocking water. We have had several inches of snow and several inches of rain recently and everyone in town is having problems with sub pumps running nonstop but Steve and his neighbor feel the issue is because the gravel at church was not put in properly. He feels the church should have dug out the old gravel before adding new. He was also told the Village Board gave the church permission to add the gravel. No discussion regarding this was brought before the village board. The board will look into the problem to see if there is a solution.

Capron Code Enforcer – Bob Lukes

Bob presented a list of cases he is working on. One case is the grass, weeds, & unsafe structure at 330 N. Wooster. Aaron is still trying to get a deed to this property. Another case is in regards to a tenant at 150 S. 4th Street who left a couch out on street for MDC to pick up. The couch hasn't been picked up and the landlord was informed. They found out that the account was a “commercial” account and that account doesn't pick up 1 large item each week like MDC does for

“residential” accounts. The landlord is out of the country, but the maintenance man is aware of the situation. It is the landlord’s responsibility to take care of matters and Bob has sent notices so he is aware there will be a fine of \$50/day if the sofa remains on the street. The board felt there is a lack of communication between landlord and tenants and that the tenant wasn’t aware it wouldn’t be picked up. Arrangements have been made with MDC but they will not collect the couch until Thursday 12/17/15 – regular trash day. In the meantime, the couch has been out there and in violation for several days. Bob asked the board whether to fine \$50 day beginning 12/13/15 as the landlord and maintenance man for the property were given ample notice of fine. The consensus of the board was to fine the landlord up until the couch is removed and this fine will be added to the water/sewer account.

Community Relations – Elizabeth Kopacz (Nothing at this time)

Health – Anna Kuzmiak (Absent)

Maintenance & Streets/Sidewalks – Nancy Jones

5 Stop Signs have come in so Dave will get them up. Schmidt is coming the 1st part of January to take down the dead trees. Dave has been working on the alley ways.

Planning & Development – Steve Cavaliere (Nothing at this time)

Treasurer- Laura Pisarcik

- a. Approve Tax Levy Ordinance 15-23. Motion by Nancy Jones, 2nd by Ken Hawes. Kim Gazda, Ken Hawes, Steve Cavaliere, Elizabeth Kopacz, Nancy Jones voted aye. Anna Kuzmiak absent. Motion passed.

Water & Sewer - Ken Hawes

- a. Approve W/S truck maintenance, not to exceed \$1500. Motion by Ken Hawes, 2nd by Elizabeth Kopacz. Steve Cavaliere, Nancy Jones, Elizabeth Kopacz, Kim Gazda, Ken Hawes voted aye. Anna Kuzmiak absent. Passed.
- b. Approve new computer board needed for operation at w/s plant and repair old board as a backup, not to exceed \$5000. Motion by Ken Hawes, 2nd by Elizabeth Kopacz. Nancy Jones, Elizabeth Kopacz, Steve Cavaliere, Ken Hawes, Kim Gazda voted aye. Anna Kuzmiak absent. Motion passed.

Zoning & Ordinance – Kim Gazda

- a. Discuss/Approve dumpster extension for Plumley. Motion by Kim Gazda, no 2nd. Motion failed. No extension approved.
- b. Discuss/Approve Ordinance 15-24 regarding streets, sidewalks, & public ways to prohibit parking of vehicles on streets with no curbs. Motion by Kim Gazda, 2nd by Nancy Jones. Kim Gazda, Nancy Jones, Ken Hawes, Steve Cavaliere voted aye. Elizabeth Kopacz voted no. Anna Kuzmiak absent. Passed.
- c. Discuss/Approve Ordinance 15-25 regarding streets, sidewalks & public ways to provide for street parking regulations during snow emergencies. Motion by Kim Gazda, 2nd by Nancy Jones. Steve Cavaliere, Elizabeth Kopacz, Kim Gazda, Ken Hawes, Nancy Jones voted aye. Anna Kuzmiak absent. Passed.

Village Engineer – Ryan Wood – Strand Engineering (Not present)

Village Attorney - Aaron Szeto

- a. Report/Update with Strand looking into finances to restructure bond and look for funding opportunities for well project etc... Aaron stated he has been talking with Ryan Wood of Strand:
 1. EPA Grant/Low Interest Loan
 2. Refinance W/S Bonds with new money added on for additional projects at a lower interest than paying now.

Aaron spoke to Treasurer Laura Pisarcik about finances and he will look into options for refinancing with whomever the Village chooses to refinance with.

Village President – JoAnn Cavaliere

- a. Approve employees Christmas Bonus to give them Christmas Eve off w/pay. Motion to approve by Elizabeth Kopacz, 2nd by Ken Hawes. Elizabeth Kopacz, Nancy Jones, Kim Gazda, Steve Cavaliere, Ken Hawes voted aye. Anna Kuzmiak absent. Motion passed.

Unfinished Business –

New Business- Kim Gazda: Discuss water issues in Sub Division. Kim decided we've already discussed water issues so nothing to be said at this time.

Motion to exit Open Session to enter into Executive Session by Ken Hawes, 2nd by Steve Cavaliere. Voice vote: all ayes. 8:01 P.M.

EXECUTIVE SESSION: 8:05 P.M.

- 1.) Pursuant to 5 ILCS 120/2 (c) (1) of the Illinois Open Meetings Act to discuss personnel issues regarding specific employees.

RETURN TO OPEN SESSION: 8:44 P.M.

Roll Call: Nancy Jones, Ken Hawes, Kim Gazda, Elizabeth Kopacz, Steve Cavaliere, JoAnn Cavaliere, Laura Pisarcik, Aaron Szeto present. Anna Kuzmiak & Linda Nelson not present.

Approval of Employee Wage Recommendations: (Effective January 1, 2016)

Curt McNames – Motion by Ken Hawes, 2nd by Nancy Jones. Ken Hawes, Nancy Jones, Kim Gazda, Elizabeth Kopacz, Steve Cavaliere voted aye. Anna Kuzmiak absent. Passed.

Travis Mahley – Motion to increase Travis's wage by \$1.50 by Ken Hawes, 2nd by Steve Cavaliere. Nancy Jones, Kim Gazda, Ken Hawes, Steve Cavaliere, Elizabeth Kopacz voted aye. Anna Kuzmiak absent. Motion passed.

Dave Ulrich – Motion to increase Dave's wage by \$1.00 by Nancy Jones, 2nd by Elizabeth Kopacz. Steve Cavaliere, Kim Gazda, Elizabeth Kopacz, Nancy Jones voted aye. Ken Hawes voted no. Anna Kuzmiak absent. Motion passed.

Linda Nelson – Motion to increase Linda's wage by \$2.50 by Nancy Jones, 2nd by Steve Cavaliere. Kim Gazda, Elizabeth Kopacz, Steve Cavaliere, Nancy Jones voted aye. Ken Hawes voted no. Anna Kuzmiak absent. Motion passed.

Trustees – Motion to increase trustees pay to \$50/each meeting by Nancy Jones, 2nd by Steve Cavaliere. Ken Hawes, Steve Cavaliere, Nancy Jones, Kim Gazda voted aye. Elizabeth Kopacz voted no. Anna Kuzmiak absent. Motion passed effective after next election.

President – Motion to increase President's wages to \$500/month by Ken Hawes, 2nd by Steve Cavaliere. Nancy Jones, Steve Cavaliere, Ken Hawes, Elizabeth Kopacz, Kim Gazda voted aye. Anna Kuzmiak absent. Motion passed effective after next election.

Approval of Vacation Time Roll Over – Motion by Ken Hawes, 2nd by Nancy Jones to allow roll over of vacation time. Ken Hawes, Kim Gazda, Elizabeth Kopacz, Steve Cavaliere, Nancy Jones voted aye. Anna Kuzmiak absent. Motion passed.

Adjournment – Motion by Ken Hawes to adjourn, 2nd by Steve Cavaliere. Voice vote: all ayes. Meeting adjourned at 8:58 P.M.