

VILLAGE OF CAPRON
Committee Meeting Minutes
November 23, 2015 @ 7 p.m.

Meeting Location is at the Capron Village Hall - 250 W. Main Street

Pledge 7:00 PM

Call to Order by President Cavaliere

Roll Call – Nancy Jones, Ken Hawes, Kim Gazda, Elizabeth Kopacz, Steve Cavaliere, Linda Nelson, JoAnn Cavaliere, Laura Pisarcik, Attorney Susan Dillon present. Anna Kuzmiak & Attorney Aaron Szeto not present.

Approval of Agenda – Motion to approve by Ken Hawes, 2nd by Nancy Jones. Voice vote: all ayes. Motion passed.

Audience Comments – Those who wish to address the board must sign in at the beginning of the meeting and will have **5 minutes** to speak.

STEVE PLUMLEY – Dumpster extension request. – **Did not attend meeting.**

Ad-Hoc Community Events – Robert Lukes – Christmas in Capron December 13th is coming along. Tree will be put in park this week so the Elementary School children can decorate it on December 4, 2015. Wagons are all set for horse drawn rides and possibly a “train” to ride – weather permitting. Capron Lions are having a “Movie Afternoon” on December 12, 2015.

Code Enforcement – Robert Lukes

- a. Code Enforcement Status Report. Pointed out a couple cases: Case 110 trailer was moved from side of residence to driveway, then on road but is now gone from the property. A couple other cases we are waiting for them to receive their titles to vehicles so they can be removed. Still have some dumpsters to be enclosed or removed. Bob showed the board that his total number of hours worked each month is now going down. There are problems with parking on the streets where no curbs are that are against our Ordinance, and made plowing difficult this past weekend. Need to address this with reminders on water bills or violators will be ticketed by Sheriff.

Community Relations – Elizabeth Kopacz (Nothing at this time)

Health – Anna Kuzmiak (Absent)

Maintenance & Streets/Sidewalks – Nancy Jones. Norwest is coming soon to repair East Street by Casey’s. Schmidt will be taking down several trees after Thanksgiving. Dave and Bob will be putting up the Christmas decorations downtown. Nancy reported to the board that Dave had a difficult time plowing with the cars parked in streets. Need more signs.

Planning & Development – Steve Cavaliere (Nothing at this time)

Treasurer- Laura Pisarcik

- a. Discuss Wage Comparisons – Laura showed the board the comparison of wages from area towns and presented an “average” for review. She would like to meet in Executive Session next meeting to discuss how our employees fit into the range.
- b. Discuss Tax Levy – Laura passed out the information for the board to look over so this can be voted on at the next Business Meeting December 14th. Basically same amount as last year.

Water & Sewer - Ken Hawes

- a. Discuss W/S truck - needs tires first. State pricing for municipalities - \$103.34/ea. tire (\$413.36). Mount & Balance at Miller Auto \$107. Consensus of the board was yes to approve.

- b. Discuss work needed on sewer truck. Harvard Ford (\$230) Miller (\$189)
 - 1. Right Outer Tie Rod
 - 2. Alignment
(Miller Auto can do mount, balance, tie rod, alignment \$298.70)
Consensus of the board was yes to approve Miller for repairs.
- c. Discuss Computer board that went down at sewer plant (\$3800). We have to have this part to run the sewer plant so the consensus of board was yes to approve.

Zoning & Ordinance – Kim Gazda

- a. Discuss Plumley dumpster extension. Mr. Plumley was going to attend meeting to formally ask for a one-time 90 day extension. The board didn't feel there would be much work done on his roof in winter so the consensus of the board was not to approve. Dumpster to be removed by December 15, 2015 or a violation fine of \$50/day will start until dumpster is removed.
- b. Discuss Plumley sign in window. Signs in windows are "freedom of speech" and even though some signs offend some people, there really isn't anything that can be done to prevent these signs. It was suggested that we check with other towns to see if they have anything on the books to prevent offensive signage.

Village Engineer – Strand Engineering

Village Attorney - Aaron Szeto (Absent) Susan Dillon sat in for Aaron.

Village President – JoAnn Cavaliere

- a. Discuss service fee for manufacturing companies. The \$5 service fee for residents is a fair fee, but it was questioned how to implement the service for factories who use more water/sewer. Someone will research others who charge a service fee and see how they charge companies.
- b. Discuss Employee Xmas Bonus – It was the consensus of the board to give the employees Christmas Eve off with pay this year.

Audience Comments – Those who wish to address the board regarding the material discussed at this meeting will have **5 minutes** to speak.

Unfinished Business – Ken Hawes inquired whether the new Stop signs have been ordered yet. Nancy Jones will check with Dave.

New Business

Adjournment – Motion to adjourn by Ken Hawes, 2nd by Kim Gazda. Voice vote: all ayes. Meeting was adjourned at 7:59 PM.

Minutes taken and transcribed by Village Clerk – Linda M. Nelson

Date: _____