

VILLAGE OF CAPRON
Committee Meeting Minutes
October 26, 2015 @ 7 p.m.

Meeting Location is at the Capron Village Hall - 250 W. Main Street

Pledge – 7:00 PM

Call to Order by President JoAnn Cavaliere

Roll Call – Nancy Jones, Ken Hawes, Kim Gazda, Elizabeth Kopacz, Steve Cavaliere, Linda Nelson, JoAnn Cavaliere, Laura Pisarcik, Aaron Szeto present. Anna Kuzmiak absent.

Approval of Agenda – Motion by Ken Hawes, 2nd by Nancy Jones. All ayes. Passed.

Audience Comments – Those who wish to address the board must sign in at the beginning of the meeting and will have **5 minutes** to speak.

Ad-Hoc Community Events – Robert Lukes reported that the committee is ready for the Halloween gathering on October 31st 7:00 at the Lion’s Club Community Center.

Code Enforcement – Robert Lukes

- a. Code Enforcement Status Report – Bob passed out a listing of cases and pointed out a couple of them that have been notified of fine and still no word, asked the board for the go-ahead to fine these violators. The board suggested he reach out by phone one more time and if no reply, start the fine process by November 1st.

Community Relations – Elizabeth Kopacz – Nothing at this time.

Health – Anna Kuzmiak - Absent

Maintenance & Streets/Sidewalks – Nancy Jones

- a. Discuss re-roofing Maintenance Garage. We have 2 quotes and the consensus of the board was to go with Roof Pro’s. Nancy will call them in the morning to get on the calendar as soon as possible.
- b. Discuss hiring “Give Me A Break” to clean again once remodel is done. Nancy will contact them for a quote.

Planning & Development – Steve Cavaliere – Nothing at this time.

Treasurer- Laura Pisarcik – Nothing at this time.

Water & Sewer - Ken Hawes

- a. Discuss “Back Flow Prevention”. Need a back flow protector in near future. (**Backflow** is the undesirable reversal of the flow of water from its intended direction in any pipeline or plumbing system. **Backflow** is dangerous because it can allow drinking water in plumbing systems to become contaminated and unusable.) Ken will get prices so this can be discussed and approved at the next Business Meeting.

Zoning & Ordinance – Kim Gazda

- a. Discuss garbage cans, bulk items, electronics. The issue is people are putting couches, chairs, tvs at the street several days before garbage day. Garbage is to be set out no sooner than 24 hours before trash day and totes need to be pulled back in off street within 24 hours after trash pickup. Aaron will amend our garbage ordinance to reflect this. Also, TV's and electronics are not picked up by MDC and leaving them at the curb results in a violation.

Village Engineer

Village Attorney - Aaron Szeto

Village President – JoAnn Cavaliere

- a. Discuss Trustees returning VH keys. JoAnn suggested the trustees turn in their keys to Village Hall. Only employees should have keys and trustees should come to get their packets from inbox during normal working hours. Consensus of the board was to return the keys. All trustees returned their keys except for Anna Kuzmiak who was absent. Someone will contact her to have her keys returned as well.
- b. Discuss cleaning out sewer lines. It's very expensive to get the equipment needed to clean lines out. Pin point main areas first and get them taken care of and then work on the others. Storm drains need to be cleaned out before winter.

Audience Comments – Those who wish to address the board regarding the material discussed at this meeting will have **5 minutes** to speak.

Unfinished Business – Status on 165 E Main St. property. Aaron says they are still working on getting everyone served. As for 127 W. Main, someone bought the property not knowing what it was, now they want the money they paid for the back taxes back. The Village is going to purchase the building for back taxes, close on it, and get with fire department to get it torn down.

New Business- Weeds at Casey's location. Bob Lukes will contact them.

Adjournment – Motion to adjourn by Ken Hawes, 2nd by Steve Cavaliere. Voice vote: all ayes. Meeting adjourned at 7:42 p.m.

Meeting minutes taken and transcribed by Village Clerk – Linda M. Nelson

Date: _____