

## Village of Capron **Business Meeting Minutes**

June 8, 2015 – 7 PM @ Capron Village Hall  
250 W. Main Street, Capron, IL 61012

**Pledge** 7:00 p.m.

**Call to Order** by President JoAnn Cavaliere

**Roll Call** – Nancy Jones, Ken Hawes, Elizabeth Kopacz, Steve Cavaliere, Kim Gazda, Linda Nelson, Nick Arps, Aaron Szeto present. Laura Pisarcik and Anna Kuzmiak were absent.

**Approval of Agenda-** Motion by Ken Hawes, 2<sup>nd</sup> by Nancy Jones to approve agenda with changes to move the discussion and approval of Resolution to c. under Nick Arps and move c. under Nick Arps to item d. Voice vote: all ayes. Motion approved.

**Approval of Minutes** – Approval of Business Meeting Minutes for May 11, 2015

Approval of Special Meeting Minutes for May 26, 2015

Motion by Ken Hawes to approve the minutes, 2<sup>nd</sup> by Nancy Jones. Voice vote: all ayes. Motion approved.

**Approval of Bills-** Motion to approve the bills as presented by Ken Hawes, 2<sup>nd</sup> by Nancy Jones. Nancy Jones, Ken Hawes, Kim Gazda, Elizabeth Kopacz, Steve Cavaliere voted aye. Anna Kuzmiak absent. Motion approved.

**Audience Comments** – Those who wish to address the board must sign in at the beginning of the meeting and will have **5 minutes** to speak.

**Treasurer's Report-** Laura Pisarcik - Absent

**Village Maintenance** – Approve new grinder & wire wheel for maintenance shop for \$705. Motion by Nancy Jones, 2<sup>nd</sup> by Steve Cavaliere. Kim Gazda, Elizabeth Kopacz, Steve Cavaliere, Nancy Jones, Ken Hawes voted aye. Anna Kuzmiak was absent. Motion approved.

**Water & Sewer** - Ken Hawes

- a. Approve Biological Blocks at Lift Station to eat grease and prevent blockage. \$165.00/each. Motion by Ken Hawes, 2<sup>nd</sup> by Kim Gazda. Steve Cavaliere, Elizabeth Kopacz, Kim Gazda, Ken Hawes, Nancy Jones voted aye. Anna Kuzmiak absent. Motion approved.

**Streets & Sidewalks** – Nancy Jones.

- a. Discuss/Approve Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code. (MOVED TO C. UNDER NICK ARPS)

**Finance & Personnel** – Steve Cavaliere – Nothing at this time.

**Events Committee** – Robert Lukes. Mentioned Nature Walk coming up June 20, maybe put out a donation can for those who wish to donate to future Community Events. Discussed Farmers/Flea Market for July 18 and would like to get donations and raffle items. Christmas in Capron will be held at the Village Park behind old Village Hall.

**Zoning & Ordinance** – Kim Gazda

- a. Approve text amendment for Vegetation Ordinance. Change 14 days to 7 days to comply. Motion to approve Ordinance 15-05 by Kim Gazda, 2<sup>nd</sup> by Nancy Jones. Ken Hawes, Nancy Jones, Steve Cavaliere, Kim Gazda, Elizabeth Kopacz voted aye. Anna Kuzmiak absent. Motion approved.

**Planning & Development** – Anna Kuzmiak - Absent

**Community Relations & Health** – Elizabeth Kopacz – Nothing at this time.

**Village Engineer** – Nick Arps

- a. Capron Manufacturing - Authorize McMahon to sign documents on behalf of the Village. Capron Manufacturing is doing some in-house improvements to their water treatment facility. If operates as designed, should be fine. McMahon

suggests our water operator test daily to make sure in good order. McMahon would like to be permitted to sign the paperwork so Capron Mfg. can get their permits and move forward. Motion to approve by Ken Hawes, 2<sup>nd</sup> by Nancy Jones. Kim Gazda, Steve Cavaliere, Nancy Jones, Elizabeth Kopacz, Ken Hawes voted aye. Anna Kuzmiak was absent. Motion approved.

- b. 2015 MFT Roadway Maintenance Project - Discuss Scope of project and opinion of probable construction costs. Nick passed out a breakdown of what streets and costs to repair. To repair all, looking at \$74,274.96
- c. Discuss/Approve Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code. Motion to approve Resolution 04-15 to appropriate \$100,000.00 of MFT funds for maintaining streets by Nancy Jones, 2<sup>nd</sup> by Ken Hawes. Elizabeth Kopacz, Steve Cavaliere, Nancy Jones, Ken Hawes, Kim Gazda voted aye. Anna Kuzmiak absent. Motion approved.
- d. North Street Water Main project update. Currently out for bids. June 18, 2015 at 10:00 a.m. the bids will be revealed.

**Village Attorney – Aaron Szeto**

- a. Discuss/Approve Annual Prevailing Wage Ordinance. Motion to approve Ordinance 15-06 by Nancy Jones, 2<sup>nd</sup> by Ken Hawes. Kim Gazda, Steve Cavaliere, Elizabeth Kopacz, Nancy Jones, Ken Hawes voted aye. Anna Kuzmiak was absent. Motion approved.

**Village President – JoAnn Cavaliere**

- a. Approve Trustees Elizabeth Kopacz & Steve Cavaliere to attend training for our Newly Elected or Re-Elected Trustees June 18, 2015 in Elgin for \$65/ea. Motion by Ken Hawes, 2<sup>nd</sup> by Kim Gazda. Nancy Jones, Steve Cavaliere, Ken Hawes, Kim Gazda, Elizabeth Kopacz voted aye. Anna Kuzmiak was absent. Motion approved.
- b. Approve Debit/Credit Card processing at Village Hall. Motion to approve by Ken Hawes, 2<sup>nd</sup> by Nancy Jones. Elizabeth Kopacz, Ken Hawes, Kim Gazda, Nancy Jones, Steve Cavaliere voted aye. Anna Kuzmiak was absent. Motion approved.

**Unfinished Business – None**

**New Business – None**

**Adjournment** – Motion to adjourn by Ken Hawes, 2<sup>nd</sup> by Steve Cavaliere. Voice vote: all ayes. Motion approved. 7:28 p.m.

*Minutes taken and transcribed by*

Linda M. Nelson  
Village Clerk.

Date 06/09/15