

Village of Capron
Business Meeting Minutes

May 11, 2015 – 7 PM @ Capron Village Hall
250 W. Main Street, Capron, IL 61012

Pledge 7:00 P.M.

Call to Order by President JoAnn Cavaliere

Roll Call – Nancy Jones, Ken Hawes, Kim Gazda, Linda Nelson, JoAnn Cavaliere, Laura Pisarcik, Nick Arps, Aaron Szeto present. Anna Kuzmiak absent.

Approval of Agenda- Motion by Ken Hawes, 2nd by Nancy Jones to approve agenda with the removal of Discussion/Action Regarding Vacancy in Office of Village Clerk, removal of Discuss/Approve Appointment of Linda Nelson as Village Clerk, and adding Debit/Credit card processing under New Business. Voice vote: all ayes. Motion passed.

Approval of Minutes – Approval of Business Meeting Minutes for April 13, 2015
Approval of Committee Meeting Minutes for April 27, 2015
Motion by Ken Hawes, 2nd by Kim Gazda. Voice vote: all ayes. Minutes approved.

Approval of Bills- Motion by Nancy Jones, 2nd by Ken Hawes. Nancy Jones, Ken Hawes, Kim Gazda, JoAnn Cavaliere voted aye. Motion approved.

Discussion/Action Regarding Vacancy in Office of Village Clerk- TABLED at this time.

Discuss/Approve Appointment of Linda Nelson as Village Clerk – TABLED at this time.
Oath of Office – Linda Nelson

Discuss/Approve Appointment of Steve Cavaliere as Village Trustee – Motion by Nancy Jones, 2nd by Ken Hawes to appoint Steve Cavaliere as Village Trustee to fill the vacancy left by JoAnn Cavaliere from Trustee to President, for remaining 2 year term. Kim Gazda, Ken Hawes, Nancy Jones, JoAnn Cavaliere voted aye. Motion passed.

Swearing in of New Village Trustees-

Oath of Office - Nancy Jones

Oath of Office - Ken Hawes

Oath of Office - Elizabeth Kopacz

Oath of Office - Steve Cavaliere

Audience Comments – Those who wish to address the board must sign in at the beginning of the meeting and will have 5 minutes to speak.

Charlie Frank – Asked about ZBA Meeting. Aaron says it's not setup yet as he needs to speak with Scott Rogers as to the intentions for use of property on Wooster and Zoning it. Charlie also inquired about filling large hole on East Street. Nancy Jones stated that they have the cold patch in and will be getting to the potholes soon.

Steve Plumley – Concerned about residential dumpsters. Does not wish to get rid of his and stated many others feel the same way. Says he needs his dumpster as he is doing work in his home. He stated he's had his dumpster for several years and doesn't see the problem. JoAnn Cavaliere replied that this board is trying to clean up Capron & residents should use the totes that can be pulled back to side of homes and not at the street. Dumpsters are typically temporary. Steve was thanked for expressing his feelings on the subject and he could stay after the meeting to discuss further with President Cavaliere and Attorney Aaron Szeto.

Treasurer's Report- Laura Pisarcik

- a. Approve engagement with Wipfli to complete FY2015 Audit. Motion to approve by Nancy Jones, 2nd by Ken Hawes. Kim Gazda, Nancy Jones, Ken Hawes, Elizabeth Kopacz, Steve Cavaliere voted aye. Motion approved.

Village Maintenance – Trash pump is running, VH basement flooded this am so Bob & Dave got sub pumps and cleaned up mess, flower pots moved, cold patch is in to start patching.

Water & Sewer - Ken Hawes

Streets & Sidewalks – Nancy Jones.

Finance & Personnel –

Events Committee –

- a. Approve waiving of vendors permit fees for Garage Sale Weekend. Motion to approve by Ken Hawes, 2nd by Steve Cavaliere. Nancy Jones, Ken Hawes, Elizabeth Kopacz, Kim Gazda, Steve Cavaliere voted aye. Motion passed.

Zoning & Ordinance – Kim Gazda

Planning & Development – Vacant

Community Relations & Health – Anna Kuzmiak

Village Engineer – Nick Arps

Village Attorney – Aaron Szeto

- a. Approve Resolution 03-16 to move Christmas in Capron to 2nd weekend of December. Motion by Ken Hawes, 2nd by Nancy Jones. Steve Cavaliere, Elizabeth Kopacz, Kim Gazda, Ken Hawes, Nancy Jones voted aye. Motion passed.
- b. Approve ZBA Members Ordinance 15-04. Motion by Nancy Jones, 2nd by Ken Hawes. Kim Gazda, Nancy Jones, Steve Cavaliere, Elizabeth Kopacz voted aye. Motion passed.

Village President – JoAnn Cavaliere

- a. Florescent lights in Village Hall – all the lights have been replaced by Bob Lukes.
- b. Trustee Committee Assignments – Anna Kuzmiak Planning & Development, Elizabeth Kopacz Community Relations, Steve Cavaliere Personnel & Finance. The rest of the Trustees remain the same.
- c. Discuss/Approve waiving tap-on fees for 10 unit condos 340 N. Wooster. Motion to approve by Ken Hawes, 2nd by Nancy Jones. Elizabeth Kopacz – aye, Ken Hawes, Nancy Jones, Kim Gazda – nay, Steve Cavaliere – abstain. Motion failed.
- d. Committee Meeting scheduled for May 25th, Memorial Day. Reschedule to May 26, 2015 – Motion by Ken Hawes, 2nd by Kim Gazda. Voice vote: all ayes.
- e. Discuss/Approve \$30 to employees who choose to use their personal cell phone instead of Village issued cell phone. Motion by Ken Hawes, 2nd by Kim Gazda. Nancy Jones, Ken Hawes, Elizabeth Kopacz, Kim Gazda, Steve Cavaliere voted aye. Motion passed.

Unfinished Business – Cleaning of Village Hall – Motion by Nancy Jones, 2nd by Ken Hawes to have Lisa Hutchinson of Give Me A Break Cleaning Service come clean the VH. Elizabeth Kopacz, Steve Cavaliere, Ken Hawes, Kim Gazda, Nancy Jones voted aye. Motion passed.

New Business – Discuss PSN proposal for credit/debit card processing at Village Hall. Works with Locis, setup fee \$149 - \$89/year. Absorb fees minimal or charge customer 2.75%. More information will be gathered and discuss again at next Committee Meeting.

Motion to enter into Executive Session by Ken Hawes, 2nd by Nancy Jones. Voice vote: all ayes. Motion approved. 7:42 pm

EXECUTIVE SESSION:

- 1) Pursuant to 5 ILCS 120/2 (c) (1) of the Illinois Open Meetings Act to discuss personnel issues regarding specific employees.

Motion to exit out of Executive Session and go back to Open Session by Ken Hawes, 2nd by Steve Cavaliere. Voice vote: all ayes. Motion approved. 7:48 pm

Roll Call – Nancy Jones, Ken Hawes, Elizabeth Kopacz, Kim Gazda, Steve Cavaliere, Linda Nelson, JoAnn Cavaliere, Nick Arps, Aaron Szeto, Laura Pisarcik present. Anna Kuzmiak absent.

Approve Employee Hours – Motion to approve Travis’s hours from 32 to 40 a week by Nancy Jones, 2nd by Ken Hawes. Nancy Jones, Ken Hawes, Steve Cavaliere, Elizabeth Kopacz, Kim Gazda voted aye. Motion passed. Motion to approve Bob Lukes up to 15 hours a week if needed by Ken Hawes, 2nd by Steve Cavaliere. Kim Gazda, Steve Cavaliere, Ken Hawes, Elizabeth Kopacz, Nancy Jones voted aye. Motion passed.

Adjournment – Motion to adjourn by Ken Hawes, 2nd by Steve Cavaliere. Voice vote: all ayes. Meeting adjourned at 7:49 pm.

Minutes taken and transcribed by
Deputy Clerk – Linda M. Nelson

_____ Date: _____