

**VILLAGE OF CAPRON**  
**Committee Meeting Minutes**  
**April 27, 2015 @ 7 p.m.**

Meeting Location is at the Capron Village Hall - 250 W. Main Street

**Pledge 7:00 P.M.**

**Call to Order by President Cavaliere**

**Roll Call** – Nancy Jones, Ken Hawes, Anna Kuzmiak, Kim Gazda, Linda Nelson, Laura Pisarcik, JoAnn Cavaliere, Aaron Szeto present. Nick Arps absent.

**Approval of Agenda** – Motion by Ken Hawes to approve agenda with the subtraction of quote from Dee's Plumbing, and addition of Boone Township zoning change request.

**Audience Comments** – Those who wish to address the board must sign in at the beginning of the meeting and will have **5 minutes** to speak.

**Lisa Kritikos** – Requesting intent to put up a storage container on their property. They have been vandalized recently. They'd like a storage container and a fence. This will be discussed later on in agenda.

**Jake Listebarger** – Discuss later in agenda a request to waive the tap-on fees for water/sewer hooks up at the 10 unit located at 340 N. Wooster.

**Larry Goodall** – Questioned the board regarding Casey's and would they be butted up against his property. He's hoping there is something to buffer and not just a wooden fence. Aaron said they are still in the planning stage and hopefully they will include this.

**Treasurer-** Laura Pisarcik – Gearing up for the auditors.

**Village Maintenance Report** – Furnace maintenance with Ceroni Piping to make sure reading for the heat and air seasons. Also want a list of other items that need annual maintenance and get on a schedule.

**Water & Sewer** - Ken Hawes

- a. Dee's plumbing quote – 2 water main boxes on Main Street. No quote came in yet so this is tabled.

**Streets & Sidewalks-** Nancy Jones – Dave/Travis have been working on cleaning up Stones. It's working pretty good with our sweeper so they saved the Village the cost of hiring Collin's to come for \$250/hr. Dave feels we should maybe borrow Harvard's sweeper for streets otherwise next winter the stones will be thrown again when snow plowing.

**Finance & Personnel** –

**Zoning & Ordinance** – Kim Gazda

- a. Ordinance Fines – Kim asked Aaron if he had checked with Poplar Grove to see if interested in Joint Administrative Hearings. Poplar Grove looking into it.
- b. Discuss changing Dumpster Ordinance. Kim pointed out areas where the ordinance needs to be reworked. Does the village want to allow single family homes to have 2 yard dumpsters? It's one thing if doing some work at their residence and allow a dumpster for 90 days, but the consensus was to prohibit 2 yard or larger dumpsters for single family homes. Aaron can rework the Ordinance but it will need to go thru ZBA for their recommendations.

**Code Enforcement** – Robert Lukes

- a. Code Enforcement Status Report. Bob handed out his status report and went thru the list. Making progress.

**Capron Community Events** – Spring clean-up was a success. Dumpster was full by noon. Next year they will discuss an additional dumpster. Volunteers worked for hours cleaning up litter around Capron, especially the area by Marathon Gas Station. 2 days later, litter was all over again due to their dumpster. Bob spoke to them about getting it cleaned up. A letter is going out to comply and also requiring them to have a dumpster enclosure. Upcoming events talked about were a Guided Nature walk in May, July Garage Sales with vendor booths. Bob asked the board for their consideration on permitting the event as a group rather than charging each vendor or waiving the permit fee all together. Vote on fee at next business meeting. The

committee would charge each vendor \$10/residents \$15 or \$25/nonresidents and collect that money for the event fund for future events. Also mentioned Halloween on October 31, and making Christmas in Capron a weekend event working with Lion's Club.

### **Health & Community Relations – Anna Kuzmiak**

- a. Shredding documents – Anna would like to see about getting a shredding company to come in and have residents be able to bring their material to be shredded. Anna will get more information regarding this.

**Village Engineer – Nick Arps – Not present.**

**Village Attorney - Aaron Szeto**

- a. Ordinance regarding ZBA Members. Aaron has put together an Ordinance listing the ZBA Board Members and their time on board. There are several items to be discussed so a ZBA Meeting will be held in May, possibly the 3<sup>rd</sup> week. Aaron will get published.
- b. Addition to Agenda: Boone Township wishes to meet with ZBA to discuss a Zoning change for property on N. Wooster to put up a building for storage. Aaron suggested re-zoning Restricted Industrial.
- c. Update on condemned properties. 165 E Main has been sold, they are in process of applying for deed. Aaron will be contacting them to find out what their intentions are. As for 127 W. Main, notices are going out this week.

**Village President – JoAnn Cavaliere**

- a. Discuss fire alarm quote from Fox Valley Fire & Safety (\$3750). Another quote from Audio Engineers came in very close to this quote as well. Phil is still working with them to find out if anything else can be done to help lower the cost. This will be discussed at later meeting.
- b. Discuss steel storage container at 141 W. Main (AKG Motorsport). This property has been vandalized twice in the past week. They are anxious to put up a storage building and a fence on their property. This needs to go before the ZBA to see what their recommendations are or if the Village wants to allow this type of storage container.
- c. Discuss remodeling of bathrooms to make Handicap Accessible. No quotes at this time, tabled to a later date.
- d. 340 Wooster condo tap on fees, etc... Jake Listenbarger came to the board to ask them to waive the \$3,000/water and \$3,000/sewer hook on fees. The sewer appears to already be hooked up, therefore there would just be a \$3,000 water hook on fee. He explained that he really wants to get moving on finishing these condos but he's inquiring thousands more dollars to get started. He said he needs \$5,000 to finish a site plan showing where he'll be hooking up to the Village's water and it would be helpful if the Village would waive their \$3,000 fee. Half the board said no, the other half thought maybe split it. Aaron will get more details from our engineer Nick Arps.

**Audience Comments** – Those who wish to address the board regarding the material discussed at this meeting will have **5 minutes** to speak.

**Steve Cavaliere** – explained to the board that he has first hand knowledge how durable these storage containers are that 141 W. Main wants to put on their property. They may rust a little but other than that they are very sound and hold up very well.

**Unfinished Business - None**

**New Business- None**

**Motion by Ken Hawes, 2<sup>nd</sup> by Kim Gazda** to enter into Executive Session. All ayes.

8:33 P.M.

**EXECUTIVE SESSION:**

- 1) Pursuant to 5 ILCS 120/2 (c) (1) of the Illinois Open Meetings Act to discuss personnel issues regarding specific employees.

**Motion by Nancy Jones, 2<sup>nd</sup> by Ken Hawes** to exit out of Executive Session and back into Open Session. All ayes. 8:52 P.M.

**8:58 P.M. Roll Call** – Nancy Jones, Ken Hawes, Anna Kuzmiak, Kim Gazda, Linda Nelson, JoAnn Cavaliere, Aaron Szeto present. Laura Pisarcik, Nick Arps absent.

**Motion to Adjourn by Ken Hawes, 2<sup>nd</sup> by Kim Gazda.** All ayes. Meeting adjourned at 9:00 P.M.