

VILLAGE OF CAPRON
Committee Meeting Minutes
January 26, 2015 @ 7 p.m.

Pledge

Call to Order by President Grzybowski at 7:00 p.m.

Roll Call – Nancy Jones, Ken Hawes, JoAnn Cavaliere, Kim Gazda, Anna Kuzmiak, Linda Nelson, Ken Grzybowski, Aaron Szeto present. Nick Arps absent.

Approval of Agenda – Motion by Ken Hawes, 2nd by Nancy Jones to approve the agenda as presented. Voice vote – all ayes. Motion passed.

Audience Comments – Those who wish to address the board must sign in at the beginning of the meeting and will have **5 minutes** to speak.

Elizabeth Kopacz – Addressed the board as to her concerns regarding TIFF vs. Enterprise Zone, expenses for an already economically distressed Village, and money being spent for lawyer, having to pay him more money to figure out the ATM Machine when this was something that should have been looked into before/during the time the bank building was being purchased. Elizabeth also was looking for answers as to why the Tax Abatement had to be corrected and why our figures didn't match the audit figures. President Grzybowski told Elizabeth she could stay after the meeting to speak to him and he would try to answer her questions at that time.

Steve Cavaliere – Stated that he and Kim Gazda attended the Capron Rescue meeting and there seems to be some “bullying” by North Boone against Capron Rescue. He was inquiring whether or not the Village could step in at all with the situation as far as two EMS in area trying to work together.

Scott Rogers – On behalf of the Township, Scott was there to let the board know they have submitted their paperwork and payment to proceed with a Special Use Permit for property at 300 N. Wooster.

Treasurer- Laura Pisarcik - W2's are out, just did the 1099's, working on reconciling bank records.

Village Maintenance Report – Old truck now has new tires on it.

Water & Sewer - Ken Hawes

- a. We need Collins to come pump out lift station (\$360).
- b. Probes at treatment plant are acting up. Service contract is expired as of 2014. HACH will come out and check the status of the probes and we will then know if we need a new service agreement or just pay for repair.

Streets & Sidewalks- Nancy Jones (Nothing at this time)

Finance & Personnel – JoAnn Cavaliere (Will discuss reviews in executive session)

Zoning & Ordinance – Kim Gazda

- a. Discuss Ordinance Amending the 2008 Edition of the National Electrical Code. Need to decide if we want to change the code or leave it. Old code lets you use romax where new code says use conduit, which is safer. Interested parties in property at 340 N. Wooster would like to proceed and cost will be reduced if they can leave the romax that is already in there.

- b. Demolition of Condemned Property – Aaron says we are using the winter to get through the court process, naming everyone who has an interest and give notice. Then we can demolish in the spring.
- c. Sterling Codifier billing. Kim spoke to Rob Rollins and he explained that not every code needs to be codifier immediately just because it was passed. We may want to wait before submitting, the ordinances are still valid. Each change to code of ordinances we are charged \$21/per 2 pages. Sometimes we only need to submit a change in the wording of ordinances, saving on costs. We are holding off on submitting our ordinance 14-21 to issue fines and apply to resident water bills. If fines are not paid, we will shut their water off. Kim & Bob will work together to set the fine schedule for codes not already specified. If a code specifies that we can issue a fine with court conviction, we cannot put fine on water billing until convicted of said violation.
- d. Ordinance 14-21 concerning placing fines on water bills. (See above explanation of placing fines on water bills.)

Code Enforcement – Robert Lukes

- a. Status update on violations in Village that Bob is working on. Dilapidated garages/sheds are being taken down, fence – weed – grass violations will be revisited in spring, sidewalks will be cleared of ice/snow. Vacant properties are being secured.

Health & Community Relations – Anna Kuzmiak (Nothing at this time)

Village Engineer – Nick Arps (Absent)

Village Attorney - Aaron Szeto (Nothing at this time)

Village President – Ken Grzybowski

- a. Discuss new time clock for shop. Pyramid 3500 at eBay \$165+, Time Clocks and More have it for \$189.99. Cards & Clock w/shipping \$258. This will be voted on at next business meeting.
- b. Discuss ATM Machine behind 250 W Main. Aaron is still working to get release of lean on the machine. We will get retro payment from October once this is resolved. This will be on the next business meeting.
- c. Discuss the build out @ Village Hall. Quote from Anderson's to build wall, install double door, 2 single doors, paint, window, carpet - \$6750. Still need to add in cost for the doors, approximately \$6,000. Blue Ribbon Electric will do the electric. Approximately \$15,000 total to remodel Village Hall – Offices on one end, entry way with walk up window, double doors into other half of building for the board/zba meetings. Other quotes came in at \$30,000 plus. We will voted to approve at next business meeting.

Audience Comments – Those who wish to address the board regarding the material Discussed at this meeting will have **5 minutes** to speak.

Elizabeth Kopacz – Feels the time clock is a necessity.

Laura Pisarcik – Plus side to the new Village Hall is now we don't have a huge building sitting empty on Main Street.

Scott Rogers – Inquired as to when the ZBA Meeting will be held.

Bob Lukes – Asked if Village has looked into a sign yet for the Village Hall

Steve Cavaliere – Wondered if we could use the basement at Village Hall for kid's activities. Because the building doesn't have an elevator or lift to get to basement, we can't use the basement for anything other than storage for the Village Hall and not open to the public.

Unfinished Business – Ken Hawes inquired about the refinancing of the bonds. Laura Pisarcik and Ken Grzybowski explained that it will be revisited again this summer when income from the water department can support the bond. Currently the general fund has been.

New Business – The treatment plant needs a new computer. We got used one a year or so ago and been keeping it running with old parts but now it's a software issue so they need a new computer with updated software. Computer, printer, external backup hard drive – not to exceed \$600. This will be voted on at the next business meeting.

Motion to enter into Executive Session by Ken Hawes, 2nd by Kim Gazda. Voice vote: all ayes. 7:57 p.m.

EXECUTIVE SESSION:

- 1) Pursuant to 5 ILCS 120/2 (c) (1) of the Illinois Open Meetings Act to discuss personnel issues regarding specific employees.

Motion to enter back into Open Session by Ken Hawes, 2nd by Nancy Jones. Voice vote: all ayes. 8:08 p.m.

Roll Call – Ken Hawes, Kim Gazda, Nancy Jones, Anna Kuzmiak, JoAnn Cavaliere, Linda Nelson, Ken Grzybowski, Aaron Szeto present. Nick Arps, Laura Pisarcik absent.

Adjournment – Motion to adjourn by Ken Hawes, 2nd by Nancy Jones. Voice vote: all ayes. Meeting adjourned at 8:10 p.m.

Minutes taken and transcribed by:

_____ *Date:* _____