

*Approved 3-13-17*

**Village of Capron**  
**Special Committee Meeting Minutes**

February 20, 2017 – 6:30 pm  
or immediately following the adjournment of preceding Business Meeting  
at Capron Village Hall 250 W. Main Street, Capron, IL 61012

**Call to Order** – 6:30 pm by President JoAnn Cavaliere.

**Roll Call** – Nancy Jones, Ken Hawes, Elizabeth Kopacz, Steve Cavaliere, Jason Kruckenberg, Linda Nelson, JoAnn Cavaliere, Laura Pisarcik, Attorney Darron Burke, Engineer Ryan Wood. Anna Kuzmiak absent.

**Approval of Agenda** – Motion to approve agenda as presented by Nancy Jones, 2<sup>nd</sup> by Ken Hawes. Voice vote: all ayes. Anna Kuzmiak absent. Motion passed.

**Community Relations** – Jason Kruckenberg

**Health** – Anna Kuzmiak

**Maintenance & Streets/Sidewalks** – Nancy Jones.

**Planning & Development** – Elizabeth Kopacz

**Treasurer**- Laura Pisarcik

**Water & Sewer** - Ken Hawes

**Zoning & Ordinance** – Steve Cavaliere

**Village Engineer** – Ryan Wood, Strand Associates – Ryan explained that they have submitted the preliminary application for the USDA/EPA loan/grant and ready for the next task order, not exceed \$12,500. He feels the village can complete a lot of the requested information needed so this amount will be reduced. This task order will be put on the next business meeting agenda for approval.

**Village Attorney** – Darron Burke for Aaron Szeto. Darron explained the Mediacom Service fee which can be setup by ordinance to receive a franchise fee from Mediacom for each customer who gets Mediacom in Capron. If the board would decide they would like 3%, Mediacom would most likely add 3% to customer's service fee. Some of the audience commented that they Mediacom service isn't reliable. The board felt they didn't even want to pursue this.

**Village President** – JoAnn Cavaliere

- Discuss w/s rates for vacant properties and senior citizens. A resident asked the board to look into a senior citizen rate as he felt most seniors don't even use the minimum of 2,000 gals. He also asked about a reduction if away for a period of time where no water/sewer is being used. Another resident who owns a couple properties in town also asked the board to look into a reduced rate for vacant properties where the water/sewer is not and has not been used and is turned off. They are houses that are just sitting vacant. Checking with other small communities but find that most do not offer a senior discount. As far as vacant properties, most require the minimum charge. Poplar Grove doesn't have a senior discount, however they charge a fee to shut water off and turn back on but does not charge vacant property while service is off. The question presented to the board was how the village will make up for the loss of revenue? The village needs this revenue to make our bond payment but agreed to discuss it as it was requested by a concerned resident. No action is being taken at this time.
- Discuss transferring Ad-Hoc Funds to Beautification Fund for the purchase of trash containers for Main Street. The village has a quote for 4 trash containers that match the flower pots downtown. It is the past committee members

request who raised the money, that the money be used for the trash containers. This request will be placed on next business meeting agenda for approval.

- Discuss Mediacom Service Provider Fee. – Attorney Burke explained this previously in agenda under Village Attorney.
- Discuss hiring “Gimme A Break” cleaning twice a year. They would come in to do the deep cleaning, do windows, etc.... This will be placed on next business meeting to be voted on.
- Discuss 1 year extension Manufactured Home Park. Real-Opp Enterprise feels they have been delayed 9 months by the Village and would like a 1 year extension to notify his tenants and give them time to leave with dignity. As it is now, Real-Opp has 1 year from July 14, 2017. As of now, he hasn’t notified any tenants of his future plans. The board feels this project has been in the works for several years and the majority felt they didn’t want to give an extension. This will be voted on at the next business meeting.

**Unfinished Business** – Jason Kruckenberg said he has 3 people willing to be on the Ad-Hoc community events committee. He is working on 2 others. He has explained to them that this committee doesn’t have to meet monthly, mostly before holidays.

**New Business**

**Audience Comments** – Those who wish to address the board must sign in at the beginning of the meeting and will have up to **5 minutes** to speak.

Conrad Lobinsky – Regarding the discussion of water/sewer rates, he asked how the village would re-coup the cost. JoAnn stated that this was just in the discussion stage. Conrad then asked if the board actually approved the eligibility consultant tonight. JoAnn replied yes, the village approved hiring Kane, McKenna & Associates to look into whether or not the property even qualifies for a TIF. Conrad asked who would be paying and has the village paid anything towards this TIF. Linda Nelson explained that when Real-Opp Enterprises works with the village attorney, those charges are put on the bill for the village, but that bill gets passed along to Real-Opp who then reimburses the village for those charges. The eligibly consultants will bill the village but there will be an agreement in place stating the bill will then be passed on to Real-Opp to pay the bill directly within the terms of the billing due date.

Steve Plumley asked JoAnn how she could justify spending \$3700 in attorney fees to have Conrad’s name removed from the ballot. Linda Nelson explained that those fees would apply to anyone who filed an objection, not just because the objection was filed by a board member. Attorney Darron Burke stated that was absolutely true.

**Adjournment** – Motion to adjourn by Ken Hawes, 2<sup>nd</sup> by Jason Kruckenberg. Voice vote: all ayes. Anna Kuzmiak absent. Meeting was adjourned at 6:54 pm.