

Village of Capron

Committee Meeting Minutes

Approved 04-10-17

March 13, 2017 – 6:30 pm

or immediately following the adjournment of preceding Business Meeting
at Capron Village Hall 250 W. Main Street, Capron, IL 61012

Call to Order 6:30 pm

Roll Call – Nancy Jones, Ken Hawes, Elizabeth Kopacz, Steve Cavaliere, Jason Kruckenberg, Linda Nelson, JoAnn Cavaliere, Laura Pisarcik, Attorney RC Pottinger, Engineer Ryan Wood present. Anna Kuzmiak absent.

Approval of Agenda – Motion by Ken Hawes, 2nd by Steve Cavaliere. Voice vote: all ayes. Anna Kuzmiak absent. Motion approved.

Community Relations – Jason Kruckenberg

Health – Anna Kuzmiak

Maintenance & Streets/Sidewalks – Nancy Jones.

- Discuss “hotbox” trailer for street repairs. Board members were given information and pricing for a hotbox for street repairs. It’s something that the village may be interested in down the line but for now there was concern regarding the safety of employees and the possibility of burns from the hot asphalt. Nancy Jones suggested rather than invest in a hotbox, the village would be in need of a new mower in the future as the John Deere gets a lot of use and wear & tear especially on foreclosed lots where you never know what the mower is going to run over.

Planning & Development – Elizabeth Kopacz

Treasurer- Laura Pisarcik

Water & Sewer - Ken Hawes

Zoning & Ordinance – Steve Cavaliere

Village Engineer – Ryan Wood, Strand Associates

- Discuss Environmental Report for USDA project. Ryan explained that due to the Village income, there would be no cost to the village for this report.
- Discuss Technical Services Agreement (and associated Task Order 17-2), extends the Technical Services Agreement for 2 years and \$15,000. At this time there is nothing planned but this money would be used as needed toward capital improvements. Steve Cavaliere asked Ryan how many gals a day the well is supposed to pump. Steve had a report from 2007 showing that well #1 was only pumping 144,000 gals per day. Ryan stated we typically need a high capacity well pumping 300,000 gals a day.

Village Attorney – RC Pottinger stated that Elizabeth Kopacz brought up a very good point. She had asked during the previous meeting whether the abstained votes for the mobile home park 1 year extension were counted as aye or nay. RC looked into this between the meetings and told everyone that the abstained votes go with the majority vote. Therefore the extension received 3 nay votes and the 2 abstained votes were then counted as nay votes.

Village President – JoAnn Cavaliere

- Discuss Locis Training – April 6, 2017. Training for Utility Billing & Financial updates and new version of software for Laura & Linda. The training is free but mileage will be reimbursed.
- Discuss repair of office from water damage. The insurance company had the damage assessed at \$1617.68 minus \$500 deductible and issued a check for

\$1117.68 to repair the damage with drywall, tiles, and lighting similar to what was there previously. If this should happen again, it would be less expensive to repair if the drywall was all removed and a drop ceiling put in like the rest of the building has. That way only damaged tiles would need to be replaced. New lights would be installed to fit in the area available in drop ceiling. To make these changes, the village would need to pay the difference of approximately \$2067.32. The repair falls under building repairs and maintenance.

Unfinished Business

New Business

Audience Comments – Those who wish to address the board must sign in at the beginning of the meeting and will have up to **5 minutes** to speak.

Conrad Lobinsky – Asked why the village is mowing foreclosed property. Nancy Jones explained that the village mows the properties who were left unmaintained and a lien is placed on the property. The mowing fees are added to the property and are paid before a lien can be released for the sale of the property. Conrad then asked the board why they didn't just fix the office ceiling with the money the insurance paid without the extra expense. Linda Nelson explained how the damage was caused stating the gutters were filled with snow and ice causing a buildup which in turn ran under the roofing. Conrad asked why measures weren't being taken to prevent the problem from happening again. The village is taking preventative measures to remove the gutters and should this happen again, the repair would be a matter of replacing a couple tiles.

Adjournment – Motion to adjourn by Ken Hawes, 2nd by Steve Cavaliere. Voice vote: all ayes. Anna Kuzmiak absent. Meeting adjourned at 6:49 pm.

Minutes taken and transcribed by Village Clerk, Linda M. Nelson

Date: _____