

Village of Capron
Business Meeting Minutes
June 12, 2017 – 6 PM @ Capron Village Hall
250 W. Main Street, Capron, IL 61012

Pledge 6:00 pm

Call to Order by Mayor Conrad Lobinsky

Roll Call – Ken Hawes, Elizabeth Kopacz, Linda Wohlfarth, Steven Bank, Larry Goodall, Shirley Berghorn, Conrad Lobinsky, Attorney Russ Baker

Absent – Ryan Wood Strand Engineering Late: Steven Plumley

Approval of Agenda- Motion by Trustee Ken Hawes, Seconded by Trustee Larry Goodall - Voice vote: all ayes.

Approval of Minutes - Approval of Business Meeting Minutes for May 8, 2017 - Motion by Trustee Ken Hawes, Seconded by Trustee Larry Goodall - Voice vote: all ayes

Approval of Bills- We waited on the approval of bills while waiting for Trustee Steven Plumley as he was on his way. It was stated that this is the reason we would like to get back to the 7:00 p.m. time frame due to those who work late. While waiting Mayor Lobinsky, stated that anyone may record the meetings and could move anywhere they wanted to be able to record.

Audience comments:

- Steven Cavaliere addressed the board regarding the budget that was set for this calendar year. Mayor Lobinsky stated he has not gone over the budget, as the treasurer left in a hasty manner. He will not go against the law or an ordinance.
- Pooja Feinedi – she is looking to start a new business with the village a specialty tobacco shop. They will also offer check cashing, bill payments which is not offered in Capron. They would be offering for the smoking adults' competitive pricing and many choices in smoking.
- Robert Kizer – will speak at the committee meeting regarding the carnival.
- Linda Lammersfeld – She will email all her comments, concerns to the mayor. She is not against anyone things need to be done within the law. She stated that the old board needed to be accountable so does he. Linda Nelson did not get a chance. Linda L. asked the attorney if he advised Mayor Lobinsky to fire Linda. Mr. Baker stated that he personally did not advise Mayor Lobinsky but another attorney did advise the mayor he has the authority
- Vicki questioned her water bill that shows she has no usage. Mayor Lobinsky explained that we were having problems with the software on the computer. He stated there would be no late fees charged this month but that does not mean you cannot pay your bills.
- Someone asked about the State of Illinois fixing Route 173. Mayor Lobinsky has heard anywhere from 2018 to 2022 but has not received anything specific.
- Myrtle Munger stated that four wheelers have state laws and we should not be lenient, we have no sidewalks and there is nowhere safe for our children to play. If they want to ride four wheelers property can be bought.

Trustee Plumley arrived and the rest of the meeting was continued.

Approval of Bills – there was no approval of bills, we are not in the red or out of money.

Community Relations – Trustee Steven Plumley – Nothing at this time

Health – Trustee Ken Hawes – Nothing now

Maintenance & Infrastructure – Trustee Larry Goodall

) Infrastructure upkeep

Trustee Goodall has been working on a four (4) year proposal on updating the streets starting with the worst streets first. He is waiting for a package from the company and will have it for the next meeting

- Bob Lukes asked if this included the storm sewer. Larry stated this would not include the sewers, it is our responsibility to the curb. The paving company is considering the structure underneath.

Personnel – Trustee Linda Wohlfarth – Nothing now.

Planning & Development – Trustee Elizabeth Kopacz

) Local business opportunity and improvements

Trustee Kopacz stated that businesses were approved by the prior president to bring in money such as a tavern. People that she spoke to would rather have coffee shop, book store, etc. We do not need video gaming, smoking shops. Dick Meyer wants to bring in another tavern. That would be two (2) taverns. What about a restaurant?

- Mayor Lobinsky discussed the retail shops in the area. There are dead stores that are not being taken care of. These vacant buildings, distract from the village.

Water & Sewer – Trustee Steven Bank

Village Attorney – Russ Baker – nothing now.

Village Mayor – Conrad Lobinsky

) Finalize/Approve Village Trustee Liaison Assignments

Mayor Lobinsky stated that the trustee positions were ill suited and would like to make the following changes to the positions. Trustee Ken Hawes will return to Water and Sewer, he has years of knowledge of how the department works. At this time Trustee Steven Bank and Trustee Linda Wohlfarth will be trustees only. Trustee Ken Hawes aye, Trustee Steven Plumley aye, Trustee Elizabeth Kopacz aye, Trustee Larry Goodall aye, Trustee Linda Wohlfarth no, Trustee Steven Bank no. The ayes have it. Trustee Steven Bank stood, took his paperwork and informed the mayor he would have his resignation. Four (4) ayes, Two (2) no. Motion carried

) Approve new clerk for office

Mayor Lobinsky stated that he had hired Shirley to work at his secretary. She is diligent in organizing. Mayor Lobinsky asked for a concurrence. Trustee Steven Plumley aye, Trustee Ken Hawes would like more information regarding Shirley's background. Trustee Elizabeth Kopacz aye, Trustee Larry Goodall aye, Trustee Steven Bank left, Trustee Linda Wohlfarth aye. Motion carried

) Discuss/Approve village hall/office financial capabilities

Mayor Lobinsky has been researching options for financial capabilities. He would like one (1) corporate credit card. Previously forty dollars (\$40) was spent on a box of paper when we can get it for fifteen dollars (\$15).

Trustee Steven Plumley aye, Trustee Ken Hawes aye, Trustee Elizabeth Kopacz aye, Trustee Larry Goodall aye, Trustee Linda Wohlfarth aye. Motion carried

) **Village Hall maintenance and equipment updates**

Village Hall maintenance we have aging equipment, computers, it is difficult to be efficient when computers are outdated. We need one (1) or two (2) computers and one (1) printer.

Trustee Steven Plumley aye, Trustee Elizabeth Kopacz aye, Trustee Ken Hawes aye, Trustee Larry Goodall would like more information on computers. He would like exact cost before making decision. Trustee Linda Wohlfarth aye. Motion carried.

) **Accountant proposal**

When the treasurer left without much of a notice, there are no procedures, no policies in place. He would like to bring in an accounting firm. Proposal given to trustees. When the accounting firm comes it, they will set up policies and procedures for the office. They would cost approximately (\$120) one hundred twenty dollars an hour. Mayor Lobinsky gave the board members time to look over the proposal. Mayor Lobinsky asked if anyone had any questions/concerns regarding anything that had been discussed. Regarding the accountants, vote was taken Trustee Steven Plumley aye, Trustee Ken Hawes would like to speak with Poplar Grove regarding the accountants. Trustee Elizabeth Kopacz aye, Trustee Larry Goodall aye, Trustee Linda Wohlfarth aye. Motion carried

) **Well progress**

The well is on track, we are finalizing the paperwork. We will be funded through the USDA. We are not losing funding. There could be potential raises in the water bill. Was asked where the new wheel would be. There was a shallow well test it could go in the new subdivision.

) **Applications/permits/licenses/registration**

Applications were mishandled by the previous administration. Mayor Lobinsky has found several including liquor licenses are invalid. The mayor is visiting the fees. There will be no business, permits at this time. The other applications were not brought before the board for a vote. These were approved without a board meeting. The registration forms were not the appropriate forms.

Unfinished Business – none

New Business - none

Adjournment – Mayor Lobinsky asked for adjournment. Trustee Wohlfarth asked for adjournment, Trustee Hawes seconded the motion.

Meeting adjourned at 6:55 p.m.

Minutes taken by Village Clerk, Shirley Berghorn

Shirley Berghorn Date: June 12, 2017