

# Village of Capron **Committee Meeting Minutes**

November 14, 2016 – 6:30 pm  
or immediately following the adjournment of preceding Business Meeting  
at Capron Village Hall 250 W. Main Street, Capron, IL 61012

**Call to Order – 6:30 pm**

**Roll Call** – Ken Hawes, Nancy Jones, Elizabeth Kopacz, Steve Cavaliere, Jason Kruckenberg, Linda Nelson, JoAnn Cavaliere, Laura Pisarcik, Robert Pottinger in for Aaron Szeto. Anna Kuzmiak, Aaron Szeto, and Ryan Wood not present.

**Approval of Agenda** – Motion to approve by Ken Hawes, 2<sup>nd</sup> by Nancy Jones. Discussion: Jason Kruckenberg would like to amend the agenda to reflect Robert Pottinger as the attorney in for Aaron Szeto. Motion to approve amended agenda by Ken Hawes, 2<sup>nd</sup> by Nancy Jones. Voice vote: Ken Hawes, Elizabeth Kopacz, Steve Cavaliere, Nancy Jones, Jason Kruckenberg voted aye. Anna Kuzmiak absent. Motion approved.

## **Ad-Hoc Community Events**

### **Community Relations**

**Health** – Anna Kuzmiak

**Maintenance & Streets/Sidewalks** – Nancy Jones.

**Planning & Development** – Elizabeth Kopacz

**Treasurer**- Laura Pisarcik

**Water & Sewer** - Ken Hawes

**Zoning & Ordinance** – Steve Cavaliere

**Village Engineer** – Ryan Wood, Strand Associates

**Village Attorney** - Aaron Szeto

**Village President** – JoAnn Cavaliere

- Prairie Riders Snowmobile Club wishes to address the board. - Club would like to mark trails into Capron so riders can stop for fuel, beverage or something to eat. They would get permission from property owners. The board asked them to draw up plans to be discussed at a future meeting.
- Discuss whether the Village Board wants to dissolve the Ad-Hoc Community Events Committee or if someone else is willing to chair and continue. – Jason Kruckenberg suggested getting word out to see if anyone interested in chairing the committee. Other members of the committee have been asked if they would like to continue and if someone would like to step up as chairman but no one was interested.
- Discuss donating the Ad-Hoc Community Events money to the beautification fund to use for trash containers that match the village’s planters. – Need to wait and see if the Ad-Hoc Committee is dissolved in future before funds can be donated to beautification fund.
- Discuss amending chapter 6 Village President and Board of Trustees, Section 1-6-2 E regarding Agendas changing “Tuesday” to “Thursday” to allow for more time to get material to the clerk for the agenda. Agenda then posted on Friday. Consensus of the board was to put this on the agenda for next business meeting for approval.

- Discuss looking into a TIF District for Real-Opp Enterprises & hiring Eligibility Consultant to see if Manufactured Home Park qualifies for TIF District. Ken Hawes said Tim needs to look into TIF at his own expense, not the board. Jason Kruckenberg stated the board has to mutually agree on who Tim chooses for eligibility consultant. The board has received 4 quotes from Eligibility Consultants, the board can vote on which consultants to go with. Whatever amount the consultant quotes, example \$25,000 – Tim would have to pay that amount upfront before moving forward. Laura Piscarcik said Tim would have to pay the Village and we would “pass through” the payment to the consultants. Tim Carlin said the first phase of consultant would be \$2500. If doesn’t qualify, it ends. JoAnn asked if board wanted to look into the 4 quotes again at the next committee meeting. Consensus by board was no.
- Discuss Code Enforcement in light of vacancy in code enforcement officer position. Now that there is no Code Enforcer, JoAnn addressed the board as to how they want to enforce our village codes. Jason Kruckenberg stated that when he was president, he sent out the notices.

**Unfinished Business**  
**New Business**

**Audience Comments** – Those who wish to address the board must sign in at the beginning of the meeting and will have up to **5 minutes** to speak.

Mari-lyn Lobinsky – Ad-Hoc money, she was understanding that if money is designated for a committee it needs to stay there. Laura Pisarcik replied that if the committee is dissolved, the money can be donated to another fund. Mari-lyn then stated she would chair the committee.

Darcy Lobinsky – Asked why the attorney was speaking at both meetings. – The president has asked the attorney to speak at meetings from time to time. Asked why some were allowed to speak, without approval, at a town meeting. Asked about audience comments at end of the meeting. Attorney Robert Pottinger explained that there are rules of order (Roberts Rules of Order) and the President/Mayor runs these board meetings. The committee meeting is where the items on agenda are “discussed”. Whether the audience comments or public comments are at beginning or end, this is the time to discuss your concerns, in an orderly manner. It is a board meeting, not a townhall meeting – no questions and answers. It is to discuss your concerns regarding matters on agenda. Issues are then voted on at next business meeting.

**Adjournment** – Motion to adjourn by Nancy Jones, 2<sup>nd</sup> by Ken Hawes. No discussion. Voice vote: all ayes. Anna Kuzmiak absent. Motion approved. Meeting adjourned 7:05 pm.

*Minutes taken and transcribed by Village Clerk, Linda Nelson*

*Date:* \_\_\_\_\_