

VILLAGE OF CAPRON
Committee Meeting Minutes
AUGUST 22, 2016 @ 7 p.m.

Meeting Location is at the Capron Village Hall - 250 W. Main Street

Pledge – 7:00 PM

Call to Order by President JoAnn Cavaliere

Roll Call – Nancy Jones, Kim Gazda, Elizabeth Kopacz, Steve Cavaliere, Linda Nelson, JoAnn Cavaliere, Laura Pisarcik, Aaron Szeto, Ryan Wood present. Ken Hawes and Anna Kuzmiak absent.

Approval of Agenda – Motion by Steve Cavaliere, 2nd by Kim Gazda. Voice vote: All Ayes. Motion approved

Audience Comments – Those who wish to address the board must sign in at the beginning of the meeting and will have **5 minutes** to speak. Aaron Szeto introduced Barry Dutch, a new associate at the firm who would be observing in our audience.

Ad-Hoc Community Events – Robert Lukes. Flea Market coming up August 27th. 14 vendors have signed up. Expects more as some wait to check on weather forecast. Steve Cavaliere has found an ice cream vendor they hope will attend. Fall clean-up is Sept. 24th, Bob asked Nancy Jones if she would contact MDC for a 30 yard dumpster.

Code Enforcement – Robert Lukes

- Code Enforcement Status Report. Mowing has picked up now since the rains. Most comply with mowing but forget to take care of the 4' rag weed. Bob then asked where we were regarding an "Intergovernmental Agreement" with the Sheriff's office. Aaron spoke to Michelle Courier who was luke warm about it, suggesting may be more work than worth to prosecute violations. Suggested we find out from Sheriff's Dept. to see if they are willing to issue tickets for us, if they are, then State's Attorney may be willing to prosecute. There was an issue at trailer park which is private property. Tim Carlin can issue a statement that his private property can be treated as public property so Sheriff can patrol and can issue tickets.

Community Relations – Kim Gazda

- Discuss "Welcome" kits for new residents. Kim showed the board her packet so far containing information about meetings, permits, contact info, area businesses, coupons, etc.... that she would like to put together for "New" residents to Capron.

Health – Anna Kuzmiak (Absent)

Maintenance & Streets/Sidewalks – Nancy Jones.

- Discuss street light repair. Blue Ribbon will be coming to locate the problem and will use a licensed and insured person to dig. If can't locate, they will trench a line from the transformer to the light on Rainbow. Light on Morning Sun & Harvest Moon isn't a ground issue so they will use bucket truck to locate and repair.

Planning & Development – Elizabeth Kopacz – Nothing at this time.

Treasurer- Laura Pisarcik – Nothing at this time.

Water & Sewer - Ken Hawes (Absent)

Zoning & Ordinance – Steve Cavaliere. Stated he has been asked when the Village adopted the 2006 ICC so he has those documents and dates.

Village Engineer – Ryan Wood, Strand Associates, Inc

- Discuss a task order for preparing the USDA Rural Development loan and grant application for the Well No. 3 and water tower repainting projects. Originally tried to include in package preliminary testing. Need to submit reports end of this year. After review, include federal funding and determine percentage of loan and

grant. Capron should qualify for 45% grant. Typically don't go over \$1,000,000. Include drilling, well facility construction and not 100% sure if we will be required iron treatment. Include the worst case and drop scope down. Harder to increase scope of project. Also include water tower painting. Looking at a SCADA System where tower, well, lift station are connected to computer to monitor. We first need to do task order to make all this happen. The board will approve Task Order at the next Business Meeting Sept. 12, 2016.

Village Attorney - Aaron Szeto

- Discuss Dawn Klein invoice & update – Dawn has fallen on hard times but did come in and make a payment. She will continue to make payments until the balance is paid in full.
- Update on 165 E Main – Bob can now remove the sign and the building can be put on the schedule to be demolished.

Village President – JoAnn Cavaliere

- Discuss electric for gazebo in park behind old village hall. We need a licensed electrician so Nancy will ask Blue Ribbon when they are here for street lights if they could hook up the electric. She will also let them know that this is being donated by the Village of Capron for Eagle Scout Project.

Audience Comments – Those who wish to address the board regarding the **material discussed at this meeting** will have **5 minutes** to speak.

Unfinished Business - None

New Business – Kim Gazda passed out information for the board to review regarding vehicle permits in the Village of Capron. Every resident would purchase a vehicle permit and that money would be used toward street repairs. Visitors would also be required to get a visitors permit. This would also help code enforcer with abandoned vehicles. Currently the sheriff can run the plates, but they won't share that information. Bob would be able to look up permit number to identify vehicle owner. Kim also felt this was a way the village can determine what types of vehicles we want in Capron. She asked that the board look over information and it will be on the next committee meeting agenda for discussion on Sept. 26, 2016. Additional New Business: Steve Cavaliere suggested the Village start looking into LED street lights. Run on a drill style battery.

Executive Session: Motion to enter into executive session by Steve Cavaliere, 2nd by Kim Gazda (7:30 PM) Voice vote: all ayes.

- 1) Pursuant to 5 ILCS 120/2 (c) (1) of the Illinois Open Meetings Act to discuss personnel issues regarding specific employees.

Motion to exit out of executive session by Steve Cavaliere, 2nd by Kim Gazda. (8:26 PM) Voice vote: all ayes.

Open Session: (8:28 PM)

Roll Call: Nancy Jones, Kim Gazda, Elizabeth Kopacz, Steve Cavaliere, Linda Nelson, JoAnn Cavaliere, Laura Pisarcik, Aaron Szeto present. Ken Hawes, Anna Kuzmiak, Ryan Wood not present.

Adjournment – Motion to adjourn by Kim Gazda, 2nd by Nancy Jones. Voice vote: all ayes. Meeting adjourned at 8:30 PM

Minutes taken and transcribed by Village Clerk, Linda M. Nelson

Date: _____