

# Village of Capron

## **Business Meeting Minutes**

August 8, 2016 – 7 PM @ Capron Village Hall  
250 W. Main Street, Capron, IL 61012

**Pledge** 7:00 PM

**Call to Order** by President JoAnn Cavaliere

**Roll Call** – Nancy Jones, Ken Hawes, Kim Gazda, Elizabeth Kopacz, Steve Cavaliere, Linda Nelson, JoAnn Cavaliere, Laura Pisarcik, Aaron Szeto present. Anna Kuzmiak absent.

**Approval of Agenda-** Motion by Ken Hawes, 2<sup>nd</sup> by Nancy Jones. Voice vote: All ayes.

**Approval of Minutes** – Approval of Business Meeting Minutes for July 11, 2016 and Approval of Committee Meeting Minutes for July 25, 2016 motion by Ken Hawes, 2<sup>nd</sup> by Kim Gazda. Voice vote: All ayes.

**Approval of Bills-** Motion by Ken Hawes, 2<sup>nd</sup> by Steve Cavaliere. Discussion: Ken Hawes questioned payment to Bob Lukes \$29.77 – that was reimbursement for weed killer. Ken also questioned payment to Menards for maintenance \$240.38 & \$176.26 – that was for paint, door, and supplies used on old Village Hall. Ken then questioned payment to Barrick, Switzer, Long for \$525 regarding ZBA hearing and asked whether those 2 applicants for variances were billed these charges. Linda Nelson and Aaron Szeto explained that a fee of \$250 is charged with application for variance and those fees go towards offsetting attorney fees. The charges are for preparation before ZBA hearing, attending hearing, and any ordinances etc. that are created after hearing. Ken also asked if the payment regarding Real-Opp is paid by Tim Carlin and yes, Tim gets billed for services rendered by the attorney regarding Real-Opp. A roll call vote was then taken: Kim Gazda, Steve Cavaliere, Elizabeth Kopacz, Nancy Jones, Ken Hawes voted aye. Anna Kuzmiak absent. Motion passed.

**Audience Comments** – Those who wish to address the board must sign in at the beginning of the meeting and will have 5 minutes to speak.

**Capron Code Enforcer** – Bob Lukes. Bob had a sample of a flyer to place on vehicles for parking violations and asked the board for approval to place them. It was suggested he add the ordinance information for snow parking as well. Bob said he would create a similar flyer to be used during that time. The consensus of the board approved.

**Community Relations** – Kim Gazda

- Approve “Welcome Packets” to be given to new residents. Kim has been talking with local businesses and will put together something to show the board at the next committee meeting.

**Health** – Anna Kuzmiak (absent)

**Maintenance & Streets/Sidewalks** – Nancy Jones. Nancy informed the board that they have been in contact with Blue Ribbon regarding the lights. 4 lights were repaired this past week and 2 need to be dug up. Blue Ribbon doesn't know when they will be able to get here for those as they are still behind and short the right hand man since his sudden death. Blue Ribbon suggested we don't dig yet as the problem will need to be traced first. If the board doesn't wish to wait, we can contact someone else to look into repairing these lights. Laura Pisarcik stated a new pole costs \$6,000. She said she would give Nancy some contact information to others who may be able to look into our lights situation.

- Approve Schmidt Tree Service to remove several trees for \$6500. Last meeting there was a question to whether or not the tree on village property was actually our tree. After further investigation, the pins were found and yes it is our tree. Motion to approve by Nancy Jones, 2<sup>nd</sup> by Ken Hawes. Elizabeth Kopacz, Nancy Jones, Kim Gazda, Ken Hawes, Steve Cavaliere voted aye. Anna Kuzmiak absent. Motion approved.

**Planning & Development** – Elizabeth Kopacz (Nothing at this time)

**Treasurer-** Laura Pisarcik (Nothing at this time)

**Water & Sewer** - Ken Hawes (Nothing at this time)

**Zoning & Ordinance** – Steve Cavaliere

- Approve Ordinance to approve Code Enforcer to inspect Decks under 6 ft. Last meeting it was questioned as to what the difference is for decks over 6 ft. Basically over 6 ft. decks need to be attached to the structure. Motion to approve by Steve Cavaliere, 2<sup>nd</sup> by Ken Hawes. Nancy Jones, Ken Hawes, Kim Gazda, Steve Cavaliere voted aye. Elizabeth Kopacz voted nay. Anna Kuzmiak absent. Motion passed.

**Village Engineer-**Strand Engineering (As needed)

**Village Attorney** - Aaron Szeto

**Village President** – JoAnn Cavaliere

- Discuss/Approve Ordinance 16-13 changing Business & Committee meeting times. Motion by Kim Gazda, 2<sup>nd</sup> by Steve Cavaliere. Discussion: Ken Hawes made a motion to table until this could be discussed further, Elizabeth Kopacz 2<sup>nd</sup>. Nancy Jones, Kim Gazda, Steve Cavaliere, JoAnn Cavaliere voted nay. Ken Hawes and Elizabeth Kopacz vote aye. Anna Kuzmiak absent. Motion to table failed 4-2. Back to original motion to approve changing the meeting times by Kim Gazda, 2<sup>nd</sup> by Steve Cavaliere. Nancy Jones, Kim Gazda, Steve Cavaliere, JoAnn Cavaliere vote aye. Elizabeth Kopacz & Ken Hawes voted nay. Anna Kuzmiak absent. Motion approved 4-2.
- Discuss/Approve Ordinance 16-14 changing Committee meeting date. Elizabeth Kopacz stated she had ~~called~~ contacted Michelle Courier and the order of having business meeting first to vote on items from previous committee meeting, adjourning, and then calling to order the committee meeting was correct as Aaron stated, however, she didn't feel the board members should be paid for 2 meetings. Motion by Steve Cavaliere, 2<sup>nd</sup> by Kim Gazda. Steve Cavaliere, Nancy Jones, Kim Gazda, JoAnn Cavaliere voted aye. Ken Hawes & Elizabeth Kopacz voted nay. Anna Kuzmiak absent. Motion approved 4-2. Time & Date changes will need to be published 10 days. Changes to take effect October 2016.

**Audience Comments** – Those who wish to address the board regarding the material discussed at this meeting will have **5 minutes** to speak.

**Unfinished Business –**

**New Business-**

**Adjournment** – Motion to adjourn by Ken Hawes, 2<sup>nd</sup> by Kim Gazda. Voice vote: all ayes. Meeting adjourned at 7:42 pm.

*Minutes taken and transcribed by Linda M. Nelson, Village Clerk*

*Date:* \_\_\_\_\_