

**VILLAGE OF CAPRON**  
**Committee Meeting Minutes**  
**APRIL 25, 2016 @ 7 p.m.**

Meeting Location is at the Capron Village Hall - 250 W. Main Street

**Pledge** 7:00 PM

**Call to Order** by President JoAnn Cavaliere

**Roll Call** – Nancy Jones, Ken Hawes, Kim Gazda, Elizabeth Kopacz, Steve Cavaliere, Linda Nelson, JoAnn Cavaliere, Laura Pisarcik, Aaron Szeto, Ryan Wood present.  
Anna Kuzmiak absent.

**Approval of Agenda** – Motion to approve by Nancy Jones, 2<sup>nd</sup> by Ken Hawes.

Discussion: Nancy Jones would like to add application for 50/50 sidewalk from AKG Motorsports under her. JoAnn would like to add discussion regarding an edger under her. Motion to approve with these additions by Nancy Jones, 2<sup>nd</sup> by Ken Hawes. Voice vote: all ayes. Motion approved.

**Audience Comments** – Those who wish to address the board must sign in at the beginning of the meeting and will have **5 minutes** to speak.

**Ad-Hoc Community Events** – Robert Lukes – Cleanup day was a success! Dumpster was full by 10:30 am. Residents got the message to be there early as it was posted 8 am until full. Could have had more volunteers. Next event is Open House May 15<sup>th</sup> to honor our first responders. Flea Market – Already have 3 signed up in which 2 have signed up for all 3 flea markets.

**Code Enforcement** – Robert Lukes

- a. Code Enforcement Status Report – Weather is getting nice so Bob is getting busy.
- b. Discuss IGA with Sheriff's Dept. – Bob spoke to Mark Pollock regarding the sheriff dept. issuing tickets for our Ordinance violations. We would need an intergovernmental agreement with the sheriff's department so they can write tickets according to Village Ordinance rather than IL Vehicle Code. Then Aaron would have to go to court to prosecute. Aaron Szeto stated we really don't have enough "volume" to warrant this expense and suggested we talk to the sheriff's dept. to see what they are willing to do. Aaron and Bob will look into this further.

**Community Relations** – Kim Gazda (Nothing at this time)

**Health** – Anna Kuzmiak (Absent)

**Maintenance & Streets/Sidewalks** – Nancy Jones.

- a. Discuss 50/50 application received from AKG Motorsports. They submitted 3 quotes ranging from \$4950 to \$9485. The consensus of the board was to approve the quote for \$4950 for which the village will pay \$2475 of it.
- b. Discuss Village property by bike trail – hazardous. Need to clean up. Remains from silos, scale, and railroad. Concrete and steel still there. Property is split with Conservation District. Elizabeth will check with them to see if willing to split the costs to get this property cleaned up.

**Planning & Development** – Elizabeth Kopacz

**Treasurer**- Laura Pisarcik

- a. Discuss high-speed railroad, statement to Transit, asking them to take a better look at things, and possible resolution. – Laura brought this subject up at previous meeting with the desire to have it discussed at this meeting. Laura, Ken, and Elizabeth had been to a meeting where the railroad was

being discussed. Proposed train is to run 1200 feet from our elementary school, over an aquifer, roads will be closed making it harder for farmers to get around from field to field. 7,000 acres in state of IL will be removed. One farmer stated he will lose \$100,000. With roads closing, access from Russellville Rd could force people to go the other direction, toward Poplar Grove rather than Capron for their gas etc.... Our 1<sup>st</sup> responders are not equipped to handle matters should there be an accident or spillage of chemicals. Laura suggested the Village make a Resolution speaking against the railroad. It won't prevent the railroad from coming but will show Capron does not support it. Other communities have approved a resolution and Aaron suggested we see what others have done as a template to draft one for our Village. The consensus of the board was to approve a resolution against the train.

#### **Water & Sewer - Ken Hawes**

#### **Zoning & Ordinance – Steve Cavaliere**

- a. Discuss Ron Finke property on Burr Oak. They would like to “Pre-Annex” the property as the property to North and South of them is already pre-annexed. Then the Village can re-zone the AG property to Light Industrial for the pallet company at same time. This will go to ZBA May 2, 2016 for their recommendation.
- b. Discuss amending Ordinance regarding Code Enforcer to allow the issuance of tickets. Steve stated he would like Bob to have the ability to issue ordinance violation tickets to residents in Capron. The resident would then pay the ticket or go to court. Aaron explained by having Bob issue tickets and going to court would be an expense for the village to pay the attorney. This is why we already have a plan in affect now where violators are given written notices and so many days to comply. If a fine is assessed, the amount of fine is added to resident's water/sewer bill. Payments to their account go toward the fine first, w/s second. If account becomes past due and no payment received, the village will shut off service to resident until payment in full is received.

#### **Village Engineer – Ryan Wood, Strand Associates, Inc**

- a. Discuss new well and bids received. We had one bid for \$78,960. 4 companies took out plans but only one bid for a test well & 2 monitoring wells. The consensus of the board was to approve.

#### **Village Attorney - Aaron Szeto**

- a. Discuss contract for 127 W. Main Street. Aaron said they should be finishing up the title work this week.
- b. Discuss tweaking IGA Agreement with fire dept. regarding 127 W. Main. We currently have an intergovernmental agreement with fire dept. that they will take down the building and hold deed on the property. Aaron will reach out to Greg Holmes to let him know we have an interested party in the property once the building is down.
- c. Discuss MDC Contract – We still haven't been able to get our hands on “the original” contract. We have gotten an amendment of contract from 1992. Aaron does not see anything in these documents that would allow the village to break the contract. Current contract ends in 2019. We can reach out to MDC to let them know of the complaints about service, inquire about lighter trucks for less wear and tear on our streets, and work with them to resolve some matters the village is concerned about.

**Village President – JoAnn Cavaliere**

- a. Discuss Cell phone usage for office. At times the cell phone is used to text other employees, use the camera feature, or take calls. A phone for the office to do this would cost about \$30/month. Rather than get a separate cell phone for office, the consensus of the board was to give Linda \$30/month toward her personal phone – same as the other employees for the village.
- b. Discuss possibility of holding 1 meeting each month rather than 2. Business meetings are for voting on subjects discussed a previous Committee meeting and don't take much time at all. JoAnn suggested we hold Business meeting to vote, adjourn that meeting, and then have a Committee meeting, all in one night. The meeting would started earlier like maybe 6:00 pm and we would only have to pay our attorney to attend 1 meeting. During discussion, some expressed their desire to keep 2 meetings so the board could meet twice a month rather than once a month and if need be, call any "special meetings" when needed.
- c. Discuss pole buildings (post frame buildings). The board has done more research on whether or not a building has to be on a cement foundation or can be a pole framed building. The village does not have anything on the books stating you have to have a foundation. Architect's draw up plans based on what the building will be used for and follow the International Building Code from 2006. Those plans are submitted to the building inspector and fire chief for approval. The village doesn't say what type of building you can have, as long as the codes are met and approved.
- d. Discuss purchasing an edger. The curbs and sidewalks need to be edged. Not to exceed \$300. Consensus of the board was yes.

**Audience Comments** – Those who wish to address the board regarding the **material discussed at this meeting** will have **5 minutes** to speak.

**Unfinished Business** None

**New Business** None

**Adjournment** Motion to adjourn by Ken Hawes, 2<sup>nd</sup> by Steve Cavaliere. Voice vote: all ayes. Meeting adjourned at 8:37 pm.

*Minutes taken and transcribed by Village Clerk, Linda M. Nelson*

Date: \_\_\_\_\_