

**Village of Capron**  
**Business Meeting Minutes**

April 11, 2016 – 7 PM @ Capron Village Hall  
250 W. Main Street, Capron, IL 61012

**Pledge** 7:00 PM

**Call to Order** by President JoAnn Cavaliere

**Roll Call** – Nancy Jones, Ken Hawes, Kim Gazda, Elizabeth Kopacz, Steve Cavaliere, Linda Nelson, JoAnn Cavaliere, Laura Pisarcik, Aaron Szeto present. Anna Kuzmiak absent.

**Approval of Agenda-** Motion to approve by Ken Hawes, 2<sup>nd</sup> by Nancy Jones. Discussion: Elizabeth Kopacz would like to add the water/sewer billing to discuss under Water/Sewer. Motion to approve agenda with addition by Steve Cavaliere, 2<sup>nd</sup> by Ken Hawes. Voice vote: all ayes.

**Approval of Minutes** – Approval of Business Meeting Minutes for March 14, 2016 – Motion to approve by Nancy Jones, 2<sup>nd</sup> by Steve Cavaliere. Voice vote: all ayes.  
Approval of Committee Meeting Minutes for March 28, 2016 – Motion to approve by Ken Hawes, 2<sup>nd</sup> by Nancy Jones. Voice vote: all ayes.

**Approval of Bills-** Motion by Steve Cavaliere, 2<sup>nd</sup> by Elizabeth Kopacz. Discussion: Ken Hawes questioned Strand bills. Clerk Linda Nelson showed Ken the invoices to show what services were charged for from Strand. Roll call vote to approve: Ken Hawes, Kim Gazda, Nancy Jones, Steve Cavaliere, Elizabeth Kopacz voted aye to approve. Motion passed.

**Audience Comments** – Those who wish to address the board must sign in at the beginning of the meeting and will have 5 minutes to speak.

**Robin Berkheimer** from Rockford, IL came to express her concerns regarding the railroad coming thru Capron. She has family moving here and wants our board to look into this issue, attend meetings, and prepare a statement to transit. The village board has some information on the railroad to be discussed at the next committee meeting.

**Capron Code Enforcer** – Bob Lukes

**Community Relations** – Elizabeth Kopacz

**Health** – Anna Kuzmiak

**Maintenance & Streets/Sidewalks** – Nancy Jones

**Planning & Development** – Steve Cavaliere

**Treasurer-** Laura Pisarcik – stated that legislation is making some changes that will affect us in the near future that includes increase in sick time for employees, what needs to be posted on our website, FOIA, etc..... Laura also passed out information on the railroad for everyone to look thru and discuss at committee meeting.

**Water & Sewer** - Ken Hawes

Elizabeth Kopacz asked about the 2% annual rate increase. Although the ordinance state April 1, this should be applied on May billing for April usage. Clerk Linda Nelson mistakenly billed the increase with the April billing. Therefore the village “over-charged” residents this month. Linda will be working with Locis to see how to refund the increase to accounts whether it be issue a credit on accounts, or apply the credit at the end of the year by increasing 2% with June 1 billing rather than May 1 billing.

**Zoning & Ordinance** – Kim Gazda

**Village Engineer-**Strand Engineering

**Village Attorney** - Aaron Szeto

**Village President – JoAnn Cavaliere**

- a. Approve ordinance amending Village Liaison Assignments. Elizabeth Kopacz - Planning & Development, Kim Gazda - Community Relations. Motion by Ken Hawes, 2<sup>nd</sup> by Steve Cavaliere to approve Ordinance 16-06 amending Village Liaison Assignments. Roll call vote: Steve Cavaliere, Nancy Jones, Elizabeth Kopacz, Kim Gazda, Ken Hawes voted aye. Anna Kuzmiak absent.
- b. Approve agreement with Fox Valley Internet. Motion by Ken Hawes, 2<sup>nd</sup> by Steve Cavaliere. Roll call vote: Steve Cavaliere, Elizabeth Kopacz, Kim Gazda, Ken Hawes, Nancy Jones voted aye. Motion passed.

**Audience Comments –** Those who wish to address the board regarding the material discussed at this meeting will have **5 minutes** to speak.

**Charlie Frank –** Inquired if there is going to be a ZBA meeting in May. Aaron stated yes, May 2<sup>nd</sup>.

**Unfinished Business –** Ken Hawes asked about the stop signs in village. Nancy Jones replied that Dave has the stop signs and will get them up.

**New Business-**

**Adjournment –** Motion to adjourn by Nancy Jones, 2<sup>nd</sup> by Kim Gazda. Voice vote: all ayes. Meeting adjourned at 7:32 PM.

*Minutes taken and transcribed by Village Clerk, Linda M. Nelson*

\_\_\_\_\_ *Date:* \_\_\_\_\_