

VILLAGE OF CAPRON
Committee Meeting Minutes
March 28, 2016 @ 7 p.m.

Approved: _____

Meeting Location is at the Capron Village Hall - 250 W. Main Street

Pledge 7:00 PM

Call to Order by President JoAnn Cavaliere

Roll Call – Nancy Jones, Ken Hawes, Kim Gazda, Elizabeth Kopacz, Steve Cavaliere, Linda Nelson, JoAnn Cavaliere, Aaron Szeto present. Laura Pisarcik and Anna Kuzmiak absent.

Approval of Agenda – Motion to approve by Nancy Jones, 2nd by Ken Hawes. Voice vote: all ayes. Motion approved.

Audience Comments – Those who wish to address the board must sign in at the beginning of the meeting and will have **5 minutes** to speak.

William Perez regarding 230 S. 6th. Inquired about permits & wants to begin demo & construction of the property. Willie stated to the board he would like to begin working on the property as it can't be sold in the condition it is in currently. He asked the board if they would work with him on the outstanding w/s account balances. The board said they could draw up an agreement, signed by both Mr. Perez and the Village Board, to forgive the late fees on accounts and work up a payment plan on the remaining balances providing he takes out the building permits and finishes the project in a timely manner. Building permits are good for 1 year and it is the hopes that the project is completed in that time frame. Mr. Perez also agreed to repair the sidewalk in front of Rosa's Restaurant and possibly make some improvements to the restaurant building as well.

VH Pallet, Inc is interested in property on Burr Oak Rd., currently zoned AG. They would like it re-zoned for their pallet company. VH Pallet stated they are based out of Big Foot and looking at this property in Capron. They have a letter from the owner of the property approving rezoning property from AG to Light Industrial. The board informed them they should fill out the application and submit payment of \$250 and then a ZBA hearing will be scheduled to discuss and give their recommendation to village board.

Ad-Hoc Community Events – Robert Lukes. Spring Clean Up is scheduled for April 16, 2016. Looking for volunteers. A flyer will be sent out in next water billing.

Code Enforcement – Robert Lukes

- a. Code Enforcement Status Report – Case #133, garbage totes & furniture left out at street. 2 notices have been sent out and no effort to comply. House is empty and the garbage is from cleaning out. During discussion, Village Clerk Linda Nelson informed the board that the owner is was called up for active duty, his mail is being forwarded to his mother, and it is he grandfather who has been setting the garbage out and probably had not seen any of the notices. Bob was going to contact the grandfather regarding this issue. Bob also mentioned property on 5th street with no siding. 2 building permits have been pulled but siding still hasn't been done. The board agreed Bob should contact the owners and give them a time limit to get the house sided. Sidewalks – since Willie Perez is going to repair the sidewalk in front of Rosa's, Bob said he would also speak to the owner of the computer store next door to see if they would also repair their sidewalk.

Community Relations – Elizabeth Kopacz (Nothing at this time)

Health – Anna Kuzmiak (Absent)

Maintenance & Streets/Sidewalks – Nancy Jones. Nancy talked with Treasurer Laura Pisarcik regarding MFT Funds. Laura told her we have about \$40,000 but recommends we only spend about \$10,000 this year. So this means no street repairs other than a lot of cold patching.

Planning & Development – Kim Gazda (Nothing at this time)

Treasurer- Laura Pisarcik (Absent)

Water & Sewer - Ken Hawes

- a. Discuss water/sewer extension for Victory Court. (\$9637/36).
Construction to begin April 4th, 2016

Zoning & Ordinance – Steve Cavaliere (Nothing at this time)

Village Engineer – Ryan Wood, Strand Associates, Inc (Not present).

Village Attorney - Aaron Szeto (Nothing at this time)

Village President – JoAnn Cavaliere

- a. Discuss ordinance amending Village Liaison Assignments. Elizabeth Kopacz & Kim Gazda to switch assignments. To be approved next business meeting.
- b. Discuss quote from Prairie Land Disposal. We need to get a copy of the original contract with MDC. Linda will contact them.
- c. BBox repair 127 Ogden, bill from Dee's Plumbing \$2040.14. Dee's likes to get her payment as soon as job is finished. Consensus from board approved.
- d. Discuss 230 S. 6th outstanding accounts. If the Village would work with him, he will also repair the sidewalk in front of Rosa's. Willie will be in to pull his permits and discuss payment plan. Aaron will draw up an agreement to be signed by both parties.
- e. Fox Valley Internet contract due. Do we wish to renew? Currently we get \$1.00 per customer each week, free service to VH and Sewer Plant. Equipment is on top of our water tower. Consensus of the board is to approve.

Audience Comments – Those who wish to address the board regarding the material discussed at this meeting will have **5 minutes** to speak.

Unfinished Business

New Business

Adjournment – Motion to adjourn by Ken Hawes, 2nd by Steve Cavaliere. Meeting was adjourned at 7:37 pm.

Minutes taken and transcribed by Village Clerk, Linda M. Nelson

Date: _____